Chard Town Council
The Guildhall, Fore Street, Chard, Somerset TA20 1PP
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yor Cllr. Garry Shortland Deputy Town Clerk Tracy Lamb

COUNCIL MINUTES

Minutes of the Guildhall and Amenities Committee meeting of Chard Town Council held on Monday 4th February 2019 in the Town Hall at 7:30 pm

Present: Councillors Baker (Chairman), Shortland, Mrs Dowell, Bulmer, Mrs Morrison, and Mrs Glynn

In Attendance: Tracy Lamb Deputy Town Clerk/RFO, Shirley Pitman Outdoor Services Manager and Matthew Hawker Guildhall Manager

There were No. #16 members of the public present and No. #0 members of the press present

The meeting started at 7:30 pm

PUBLIC PARTICIPATION
Members of the public and of the Youth Committee spoke about the loss of funding for their group. They raised concerns that the loss of the group would mean that young people would no longer have people to listen to them and support them. They commented on the life skills the Youth Club provided e.g. cooking and craft and with older children helping with younger children. They spoke of the positive effect of the Club on their confidence and concern that if it were not to continue there would be an increase in youths on the street with nothing to do with the possible impact being an increase in unsociable behavior. At the Youth Club members felt they had a safe place to go with lots of activities to do.

16 members of the public left the meeting

2019/07.
Apologies for absence and to consider whether to approve reasons given.
(Please telephone or email, your apologies to the Town Clerk)
LGA 1972 s85(1).

Cllr. Mrs Kenton	-	Holiday
Cllr Kenton	-	Holiday

Resolved - to accept the apologies and approve the reasons given

Cllr O'Brien	-	Absent

Chairman's Signature .....

2019/08.
Declarations of Interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities Model Code of Conduct) Order 2007 SI No.1159. *(NB this does not preclude any later declarations)*

Councillor	Personal	Prejudicial	Agenda Nos.	Reason
None				

2019/09. To resolve to exclude members of the press and public - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies [Admission to Meetings] Act 1960

Proposed: Cllr. Shortland Seconded: Cllr. Mrs Morrison
Agreed unanimously

Resolved - That owing to the confidential nature of the item the public, including the press, should be excluded from the meeting when Agenda Item #2019/21 (Commercial in Confidence) is discussed

2019/10.
Guildhall & Amenities Committee Meeting - Minutes - To confirm and sign the minutes of the previous Extra Ordinary Meeting of the Guildhall & Amenities Committee held on Monday 14th January 2019 (previously circulated). LGA 1972, Sch. 12 para 41(1)

Proposed: Cllr. Baker Seconded: Cllr. Mrs Dowell
Agreed: 3 Against: 3

The vote being tied, the Chairman cast the deciding vote

Resolved - that the minutes relating to item 2019/05 be amended to have the words "task and finish group" in place of "Working party"

The Chairman signed the minutes

2019/11.
Outdoor Services Manager's Report

Resolved – To note the report

2019/12.
Guildhall Manager's Report

Resolved – To note the report

Chairman's Signature ……

2019/13. Action Review Summary - to receive and note the Action Review Summary

The Action Review Summary was received and noted.

2019-14. Guildhall Maintenance - Café Roof - To consider and approve the quotation for the full repairs and redecoration to the Café roof, down pipe and gutters for to recommendation Full Town Council with costs to come from the Guildhall Sinking Fund code 350

Proposed: Cllr. Shortland Seconded: Cllr. Mrs Morrison
Agreed unanimously

Resolved – To approve and recommend to Full Town Council the full repairs and redecoration to the Café roof, down pipe and gutters with costs of £8,815 to come from the Guildhall Sinking Fund code 350

2019-15. Guildhall Maintenance -Front Door design - To agree to appoint an architect – (report attached)

Proposed: Cllr. Bulmer Seconded: Cllr. Shortland
Agreed unanimously

Resolved - To agree to appoint an architect (Option 3 on the report)
who is familiar with the building, including that they undertake the tendering and assessing of the suppliers at a cost of £4,312.50 plus £375 per week during construction to oversee the works.

2019-16. Guildhall - Lighting - To consider whether to pursue firm quotations for lighting of the Guildhall with costs to come from general reserves

Proposed: Cllr. Shortland Seconded: Cllr. Mrs Morrison
For: 4 Against: 2

Resolved – To agree to pursue firm quotations up to a maximum of £5,000 for lighting of the Guildhall with costs to come from general reserves

2019-17. Guildhall – Bar – To agree and approve the licencing and running of the bar or agree a working party to consider the options and report back to Council with recommendations

Proposed: Cllr. Baker Seconded: Cllr. Shortland
Agreed unanimously

Resolved – To approve the recommendation of a Task and Finish group consisting of Cllr Baker, Mrs Kenton, Kenton and Bulmer and an officer with the option to co-opt anyone with relevant experience to the group and to report back to the Guildhall & Amenities committee meeting in April.

Chairman's Signature ……

2019-18. Guildhall – Shower – To agree to approve the installation of a shower area in the Guildhall with costs to come from the Property Maintenance budget 4036/201 with any overspend in the budget to come from general reserves

Item withdrawn

2019-19. Amenities – Arboriculture - to approve a recommendation to Full Council for the Three-Star high priority and Two-star medium priority remedial work identified in the recent Arboriculture survey undertaken by SSDC. Expenditure of up to £11,138.24 to be taken from the Arboriculture budget 4054/304 with any costs which exceed the budget to be vired from the Street Furniture budget 4040/304

Proposed: Cllr. Shortland Seconded: Cllr. Mrs Glynn
Agreed unanimously

Resolved - to approve a recommendation to Full Council for the Three-Star high priority and Two-star medium priority remedial work identified in the recent Arboriculture survey undertaken by SSDC. Expenditure of up to £11,138.24 to be taken from the Arboriculture budget 4054/304 plus any One-star remedial work. With any costs which exceed the budget to be vired from the Street Furniture budget 4040/304

Cllr Mrs Morrison left the meeting

2019-20. Amenities – Summer planting and hanging baskets – to approve the recommendation to extend the current horticultural contract for 2019 summer bedding and hanging baskets

Proposed: Cllr. Bulmer Seconded: Cllr. Shortland
Agreed unanimously

Resolved - to approve the recommendation to extend the current horticultural contract for 2019 summer bedding and hanging baskets

2019/21.
In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item. (Item #2019/09 above refers)

Withdrawn

There being no further business the meeting finished at 21:12 pm

COMMITTEE MEMBERS: Councillors Baker (Chairman), Shortland, Bulmer, Kenton, Mrs Kenton, Mrs Morrison, O'Brien, Mrs Glynn and Mrs Dowell

Chairman's Signature ……