Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

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Mayor Cllr. Garry Shortland **Interim Town Clerk Nick Randle**

COUNCIL MINUTES

Minutes of a meeting of the Full Town Council held on Monday 15th April 2019 in the Town Hall, Chard

Present: Cllrs Shortland (Chairman), Mrs. Glynn, Mrs. Morrison, Mrs. Dowell, Kenton, Mrs. Kenton, Carnell, Bulmer, Mrs. Broom, Eggins, Warwick, Williams and Baker

In Attendance: Nick Randle – Interim Town Clerk and Francesca Thompson – Administrative Officer (Finance)

There were No. #6 members of the public and No. #0 members of the press present.

The meeting started at 7.30 pm

Chaplain's 'Thought for the Day'

Public Participation Time

None.

Reports from County and District Councillors

Cllr Mrs. Broom reported that SCC has agreed to support carbon neutrality. There is a new website for members of the public to report past and current flooding issues in relation to properties and asked that members circulated the website link where appropriate. Cllr Broom also reported that the BBC are making a Panorama documentary with regards to adult social care, based at Somerset County Council which will air on the 29th of May and 5th of June.

Cllr Baker reported that the Chard Regeneration briefing was a success with approximately 500 people attending. Plans are being drawn up and further consultations will take place. The SSDC website has changed with new reporting options for members of the public, in order to make the process of reporting various problems easier. Area+ Team are working with groups in town, with Adrian Moore as a point of contact for those wishing to get in touch. Cllr Baker also wanted to thank Chard Reservoir Rangers for their work on the successful Bush Craft Day that took place on the 13th of April.

2019/43.

Apologies for absence and to consider whether to approve reasons given (If you cannot attend please telephone or email your apologies to the Town Clerk). LGA 1972 s85 (1).

Cllr Bulmer - Prior commitment

Cllr O'Brien - Reasons previously expressed and approved
Cllr Mrs. Bates - Holiday

Agreed unanimously

Resolved: That the apologies and the reasons given should be accepted.

2019/44.
Mayor's Announcements.

The Mayor announced that he would be attending the Good Friday March on the 19th of April and a breakfast service on Saturday 20th April at Chard Methodist Church between 9.30am to 10am and invited Members to join him. The Mayor also invited Members to his St. George's Day civic service taking place at St. Mary's Church from 2.45pm on the 28th of April.

2019/45.
Declarations of Interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities (Model Code of Conduct) Order 2007 SI No.1159. (NB this does not preclude any later declarations).

Councillor	Personal	Prejudicial	Agenda Nos.	Reason
None				

2019/46.
To resolve to exclude members of the press and public - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies [Admission to Meetings] Act 1960

Proposed: Cllr. Baker Seconded: Cllr. Dowell
Agreed Unanimously

RESOLVED - That owing to the confidential nature of the item the public, including the press, should be excluded from the meeting when Agenda Items 2019/58 is discussed.

2019/47.
Council Meeting – minutes - To confirm and sign the minutes of the Full Town Council meeting held on 18th February 2019 and the Extra Ordinary Full Town Council meeting held on 4th March 2019 (previously circulated) LGA 1972, Sch 12 para41 (1)

RESOLVED – that the minutes of the Full Town Council meeting held on 18th February 2019 and the Extra Ordinary Full Town Council meeting held on 4th March 2019 be adopted

The Chairman signed the minutes.

2019/48.
Council Meeting – minutes - To receive and note the minutes of the following meetings and approve any recommendations if required (deferred from the Extra Ordinary Full Council Meeting on 7th December): LGA 1972, Sch 12 para 41(1).

Planning and Highways	18th February 2019	(Previously circulated)
Planning and Highways	18th March 2019	(Previously circulated)
Finance & Personnel	18th March 2019	(Previously circulated)
Guildhall and Amenities	1st April 2019	(attached)

including:

To approve the recommendation of the appointment of Nick Randle of LGRC Associates Ltd. to act as Interim Town Clerk and Proper Officer

To approve the recommendation that 6 originally designed located vents be reinstated as well as all to operate (opening and closing) as one. To appoint the contractor listed as option 3 Purely down to price and out of the 4 suppliers, Option 3 is the only supplier previously used. Costs to come from the Guildhall Sinking fund (350)

Proposed: Cllr Mrs. Morrison Seconded: Cllr Baker
Agreed Unanimously

RESOLVED – To receive and note the minutes and approve the recommendations made.

2019/49.
Finance - Town Council Year 2018/19 Year to Date Budget to review the income and expenditure / balance sheet for the year to date (Account & Audit Regulations 2011)

RESOLVED – to note the year to date expenditure and balance sheet.

2019/50.
Finance – Direct Debit, BACS and Manual Payments - to review schedule of payments

RESOLVED – The report was reviewed and noted.

2019/51.
Finance - Accounts for Payment - to review and note items of expenditure (LGA 1972 s150 (5))– cheque signatories to be agreed.

Proposed: Cllr Mrs. Morrison Seconded: Cllr. Dowell
Unanimous

RESOLVED – Following discussion, to approve the accounts for payment.

2019/52 – Special Motion – Under 7.a. of Standing Orders – Moved by Cllrs Mrs Kenton, Kenton, Shortland, Baker and Mrs Dowell to reverse the decision to reduce the 2018-19 budget for Council Run Guildhall events by £2,000 (4018/201) and include a new

Budget of £2,000 for an annual Civic Ball. For the first £2,000 income raised to be recorded under a new corresponding income budget and all additional income from the ball to be donated to the Mayors appeal fund. (verbal report)

The Town Clerk explained that the previous motion, while having the best of intentions, did not deliver the spirit of the Council's decision. By agreeing to rescind the decision, a clear mechanism was available to achieve the Council's purpose.

Proposed: Cllr Warwick Seconded: Cllr. Baker
Unanimous

RESOLVED – To rescind the motion.

2019/53. Town Clerk's Report – To receive and note the update from the Town Clerk

RESOLVED – To note the report.

2019/54. Process – To agree an initial timetable for the new Town Council (report attached)

The Town Clerk described the proposed approach to managing the early weeks of the new Council. In particular, he proposed that a discussion and decision on future governance was made before committees are appointed. The Town Clerk also suggested that if necessary, Officers can hand deliver induction packs in order to facilitate the process.

Cllr Bulmer enters.

Proposed: Cllr. Mrs Kenton Seconded: Cllr. Mrs. Morrison
For: 12 Abstained: 1

RESOLVED – Following discussion, a motion to accept the calendar but to move the next Full Town Council meeting from the 10th of June to the 17th of June as this was the original date for a Council meeting.

2019/55. Town Clerk's Delegated Powers. The Town Clerk will give Council details of any matters dealt with under delegated powers since the last meeting of Council.
(LGA 1972 s101)

RESOLVED – To note the report.

2019/56. Community Liaison Officers report – To receive and note the report (report to follow)

RESOLVED – To note the report.

2019/57. Reports from Representatives of Outside Bodies. Please notify the Town Clerk in advance of the meeting if you will be making a report.

None received.

2019/58. In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item #2019/46 above refers)

Consideration of one salary recommendation (confidential report attached)

RESOLVED – To approve the salary as recommended.

There being no further business the meeting closed at 8:38pm.