Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Jason Baker Locum Clerk: Paul Russell

COUNCIL MINUTES

Minutes of the Chard Town Council meeting held remotely via zoom technology on Monday 26th November 2020 commencing at 7:00pm.

PRESENT: Cllr Baker (Mayor), Cllr A Kenton (Deputy Mayor), Cllr Mrs Bates, Cllr Bulmer, Cllr Carnell, Cllr Mrs Kenton, Cllr Mrs O'Brien, Cllr Mrs Orchard, Cllr Williams, Cllr Mrs Whittaker-Mather and Cllr Mrs Wootton.

ALSO PRESENT: Paul Russell, Locum Town Clerk and Mr David Carden (Facilitator)

PUBLIC PARTICIPATION TIME
There were no members of the public present. No issues were raised.

2020/225 APOLOGIES FOR ABSENCE
The following apologies for absence were received and accepted:

- Cllr Mrs Morrison (illness)
- Cllr Shortland (work)
- Cllr Young (work)

2020/226 DECLARATIONS OF INTEREST
There were no Declarations of Interest made.

2020/227 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC
Proposed: Cllr Bulmer Seconded: Cllr Carnell
Unanimous

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed under agenda item 2020/2, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2020/228 CONFIDENTIAL MATTERS
As certain items to be discussed included the consideration of exempt information it was **RESOLVED** under Item 2020/212 that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they would involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Locum Clerk left the meeting.

(a) **Staffing Review – Revised Approach –** Council noted the report presented.

(b) **Staffing Review Brief –** Council noted the brief.

(c) **Draft Council Strategy –** Council noted the Strategy attached.

Proposed by Cllr Obrien Second by Cllr Wootton
Unanimous

RESOLVED:

- To refine and agree the strategic document
- That the Town Clerk in association with David Carden (up to a budget of £1,000) to work up the staffing review (Transformation) document and the tender document for the Human Resources work to be undertaken.
- For the above to be brought back to full council for sign off

2020/224 DATE OF NEXT MEETING

Council noted that the next Full Council meeting will be held on Monday 7th December 2020.

There being no other business the Mayor thanked Members for their attendance and closed the meeting at 7:35pm.

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MAYOR: **DATE:**