Chard Town Council
The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Victoria Bates, Chief Executive & Town Clerk: David Bell

FULL COUNCIL MEETING AGENDA

This Council Meeting Is Open To The Public & Press

Date of Publication: Wednesday **11th February 2026**

TO: Cllr Baker, Cllr Bates, Cllr Bulmer, Cllr Crook, Cllr Eggins, Cllr Hassan, Cllr Hussey, Cllr A Kenton, Cllr J Kenton, Cllr O'Brien, Cllr Richter, Cllr Shortland, Cllr Tribble, Cllr Watson, and Cllr Williams.

You are hereby summoned to attend the Full Town Council Meeting of Chard Town Council that will be held on **Monday 16th February 2026,** commencing at **19:00 hours**, in the Auditorium, The Guildhall, Fore Street, Chard TA20 1PP.



David Bell
Chief Executive & Town Clerk.

Recording Of Meetings
In accordance with the Openness of Local Government Bodies Regulations 2014 recording is allowed at all formal meetings of Chard Town Council. The Council will record this meeting. Anyone wishing to record the meeting is asked to notify the chair or clerk prior to or at the commencement of the meeting.

Public Participation
Before the meeting there will be a public session to enable the people of Chard to ask questions of, and make comments to the Town Council in relation to the meeting agenda. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Public Participation Time

To receive reports from Somerset Councillors Baker, Payne, J Kenton and Wale

Agenda

Section 1 - Standing Items

2026/16 Apologies For Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2026/17 Declarations Of Interest

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

2026/18 Full Council Meeting Minutes

To approve the Minutes of the Full Town Council meeting on the 26thJanuary 2026 (see attached).

2026/19 Committee Minutes.

A&E –

To note: Minutes from the 11th November 25 are subject to an ongoing complaint process and the approved minutes for meetings 13th January 26– see attached.

2026/20 Financial Checks

a) January payments list

To note the January payments list - see attached

b) Bank Reconciliations: January 2026

To note the bank reconciliation statements for January – see attached

Section 2 - Items to Note

2026/21 Mayor's Updates and Announcements

An Oral update will be provided.

2026/22 Chief Executive & Town Clerk Oral Updates

None at the time of completing the agenda

2026/23 Reports from Councillors On External Bodies:

- Chard Museum: Cllrs Hassan & J Kenton
- Somerset Association of Local Councils: Cllr Bates
- Town Team: Cllrs A Kenton & Hassan
- Allotment Association Forum: Cllrs Baker & Hassan
- Chard Area Resilience Group (CARG): Cllr Hussey
- Chard Town Council Youth Council: Cllrs Baker, Hussey & Richter

Section 3 – Items For Discussion & Decision

2026/24 Fire Protection System At The Hive (Young People's Centre)

The Fire safety inspection highlighted potential faults which are now becoming apparent in routine testing. It is necessary for this council as Leaseholder to take action to remedy this. Three quotes have been obtained and after consideration the most appropriate is valued at £8,951.00

2026/25 Financial Support For The Octagon Theatre Project

The Chief Executive & Town Clerk has received a letter from Yeovil Town Council (see attached) asking for a contribution towards the redevelopment of the Octagon Theatre by way of a one-off capital contribution. Yeovil Town Council have provided illustrations based on annual precepts. The precept for Chard Town Council for 26/27 will be £1,187,378.00. Based on these examples this would indicate a contribution from Chard Town Council of £250,000.

Chard Town Council notes that Somerset Council will continue to lead & manage the development project while Yeovil Town Council are committed to develop the theatre long term management once re-development is complete. The letter also refers to central government and the Arts Council and lasting benefits for residents across the region.

There is no allocated funding next year in the agreed 'devolution' budget. This would therefore be a significant contribution to Somerset Council outside that remit.

Recommendation: That Chard Town Council does not contribute £250,000 to the Octagon Theatre Redevelopment Project.

2026/26 To resolve to exclude the press and public in accordance with Section 100A (4) of the Local Government Act 1972 as certain items may include the consideration of exempt information as defined in the respective paragraph of Part 1 of Schedule 12A of the Act

Section 4: Confidential

2026/27 Appointment of Internal Auditor.

The Chief Executive & Town Clerk is going back out for an additional quotation based on a poor initial response. An oral update will be provided at the meeting.

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2026/28 Date of next meeting

The next Full Chard Town Council meeting is Monday 23rd March 2026. Auditorium, Guildhall, Fore Street, Chard TA20 1PP and commence at 7pm.

Chard Town Council

The Guildhall, Fore Street, Chard. TA20 1PP
01460 239567 chard.gov.uk
Mayor: Cllr Victoria Bates
Chief Executive & Town Clerk David Bell

MINUTES

Chard Town **Full Council** meeting held in Guildhall, Fore Street, Chard, TA20 1PP on **Monday 26th January 2026** commencing at 19:00pm.

Councillors Present: Councillors: Baker, Bates, Bulmer, Eggins, A. Kenton, J Kenton, Richter, O'Brien, Tribble & Willaims.

Officers Present:
Chief Executive & Town Clerk, David Bell, Operations Manager Kevin Dyer
Councillors not present: Crook.

Public Participation
Approximately 7 members of the public were preset. No members of the public spoke.

Council Reports
Council received updates from Unitary Councillors Baker J Kenton, apologies were received by Cllr Wale.

Section 1 Standing Items:

2026/01 **Apologies for Absence**
Council received apologies from the following Councillors:
Hassan, Shortland, Watson & Williams

Proposed: Councillor Baker Seconded: Councillor J Kenton
Unanimous

Resolved: For Council to accept the apologies declared.

2025/02 **Declarations of Interest**
No declarations of interest were made.

2025/03 **Full Council Meeting Minutes**

Proposed: Councillor O'Brien Seconded: Councillor J Kenton

Draft

For: 8 Abstain: 2

Resolved: For Council approved the draft minutes of the 15th December 2025 Full Council meeting as an accurate account with one amendment to agenda item 2025/153.

2026/04 Committee Meeting Minutes

Council noted the:

- F&A approved minutes from F&A meetings: 12/05, 17/06, 23/06, 22/07 & 7/10 2025, that F&A committee have yet to approve the minutes from 2/12/25 and that 20/01/26 meeting did not take place.
- The approved **A&E** minutes for meetings: Minutes from the 9th September, 14th October and 9th December 2025and further noted the minutes from 11th November were deferred
- There has not been an HR meeting in January 2026 so minutes remain unapproved. That recommendations from the November 2025 HR meeting have been noted and or voted at previous Full Council meetings. Council further noted the progress with the recruitment for a new Town Clerk.

2026/05 Current Budget Update

Council noted the budget update.

2026/06 Financial Checks and Information

a) December payments list

Council noted the December payments list

b) Bank Reconciliations: December 2025

Council noted the bank reconciliation statements for December

c) Payments Over £500 1st October – 31st December 2025

Council noted payments over £500 for the period stated

Section 2 Items To Note

2026/07 Mayor's Updates and Announcements

Council received an oral update from the mayor.

2026/08 Chief Executive & Town Clerk Oral Updates

The Council received an oral update from the Chief Executive & Town Clerk on the following:

Draft

a) Flooding In Chard
Please note that the Technical Report has now been received and Officers are either dealing with minor items or formulating recommendations for how Full Council should approach further work. A confidential item is included later in this agenda.

b) Confidential Items
It is a matter of regret to me that, given the progress on some matters, there will, inevitably, be more Confidential Items for decision in the near future than has been the rule since my arrival.

Section 3 – Items For Discussion & Decision

2026/09 Budget 2026/27 –

Proposed: Councillor Bulmer Seconded: Councillor J Kenton
For: 9 Abstain: 1

Resolved: To approve the budget and for 2026/2027 as presented in the document provided and based on previous discussions at the 2 informal meetings

Proposed: Councillor Baker Seconded: Councillor Bulmer
Unanimous

Resolved: To approve the precept and the Chef Executive & Town Clerk to provide the precept information to Somerset Council

Section 4: Confidential

2025/10 To resolve to exclude the press and public in accordance with Section 100A (4) of the Local Government Act 1972 as certain items may include the consideration of exempt information as defined in the respective paragraph of Part 1 of Schedule 12A of the Act

Resolved: Councill unanimously agreed to enter into confidential session.

2026/11 Appointment of Internal Auditor.

Proposed: Cllr Kenton Seconded: Cllr Eggins
Unanimous

Resolved: For Council to give the Chief Executive & Town Clerk to pursue additional quotation and bring back to Full Council.

Draft

2026/12 Chard, Tatworth & Forton Forum

Council noted the updated information regarding this Forum and asked for other adjacent authorities to be involved, especially with regard to potential boundary changes.

Cllr Richter declared an interest in the agenda item below and did not speak or vote.

2026/13 Flood Investigation – Update

Proposed: Cllr Kenton Seconded: Cllr Bulmer
Unanimous

Resolved: For the Chief Executive & Town Clerk to pursue the matter of drainage through Town Council Park with regard to easements. It was agreed, should work be required up to £500 could be spent on professional fees.

2026/14 Safety & Security

Council received updates from the Chief Executive & Town Clerk on 2 recent specific security & safety issues.

2026/15 Date Of Next Meeting

Council noted the next Full Chard Town Council meeting is Monday 16th January 2026. To be held at The Guildhall, Fore Street, Chard TA20 1PP and commence at 7pm

There being no other business, The Mayor thanked all those in attendance for coming and closed the meeting at 8.30 p.m.

Date: **Signed:**

Draft

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MINUTES

Minutes of the meeting of the **Amenities and Events Committee** held on **Tuesday 13th January 2026 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.

Present: Councillors; Baker (Chair), Bulmer & Eggins, Hassan, Hussey, A Kenton, J Kenton, Richter and Williams

In Attendance: Chief Executive & Town Clerk (CE&TC) David Bell and Operations Manager Kevin Dyer

Public Participation Time
1 member of the public spoke.

Section 1 – Standing Items

2026/01 Apologies for Absence

Apologies were received from Cllr: Shortland

Apologies were unanimously accepted.

2026/02 Declarations of Interest

There were no declarations of interest made

2026/03 Committee Meeting Minutes

Committee approved the following minutes:

i) 9th September '25,
Proposed: Cllr Bulmer Seconded Cllr J Kenton
For: 4 Abstain: 5
Resolved for the 9th September 2025 minutes to be approved.

ii) 14th October '25,
Proposed: Cllr J Kenton Seconded Cllr Eggins
For: 3 Abstain: 6
Resolved for the 14th October 2025 minutes to be approved.

iii) 11th November '25
Proposed: Cllr Eggins Seconded Cllr Hussey
For: 4 Abstain: 5
Resolved for the 11th November 2025 minutes to be deferred due to missing text in relation to declarations of interest.

iv) 9th December '25.
Proposed: Cllr Eggins Seconded Cllr Hussey
For: 2 Abstain: 7
Resolved for the 9th December 2025 minutes to be approved

Section 2 – Items To Note

2026/04 **Operations Update**.
Committee received an oral report from the Operations Manager providing updates on Chard play parks, the cemetery, Amenities Team mess room & equipment, Jocelyn Park changing facilities and the Skate Park.

2026/05 **Events Updates**
Committee noted the updates provided on the agenda for this meeting.

Section 3 –Items For Decision

2026/06 **Guildhall Task & Finish Group.**
Committee were asked to consider:

- Setting up a Task & Finish Group meeting in January 2026 to further consider matters outlined at the December Amenities & Events meeting, with a view to make recommendations to Full Council.

Proposed: Cllr J Kenton Seconded: Cllr Bates
For: 4 Abstain: 5
Resolved Agree a meeting of the Guildhall Task & Finish Group in January 2026

- To outline a short brief for the Task and Finish Group

Proposed: Cllr J Kenton Seconded: Cllr Hassan
For: 8 Abstain: 2
Resolved For Committee to outline a short brief for the Task and Finish

- Offering group membership to all members of the Amenities & Events Committee before opening the invitation to the wider Councillor group.

Proposed: Cllr bates Seconded: Cllr J Kenton
For: 6 Abstain: 3

DRAFT

Resolved For Committee to seek membership of the Task and Finish Group from the Amenities & Events Committee before opening up to non-Amenities & Event Committee members.

Section 4 – Confidential Items

2026/07 **To Resolve To Exclude Members Of The Press And Public**

As certain items are expected to include the consideration of exempt information Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

Proposed: Cllr Bates Seconded: Cllr Hassan
For: 7 Abstain: 2

Resolved To Exclude Members Of The Press And Public

2026/08 **Amenities & Events projects Budget Matters**

Proposed: Cllr J Kenton Seconded: Cllr Bates
Unanimous

Resolved Committee re considered priorities and named the following projects as projects to be continued throughout 2026/27;

- Bath St Toilets
- Mess room
- Joceylyn Park Changing rooms

2026/09 **Date of next meeting**

The next meeting of the A&E Committee will be on **Tuesday 10th February 2026** in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

The Chair thanked all for attending the meeting. The meeting closed at 20.03

Signed: Date:

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Voucher	Date	Net	VAT	Total	Description	Supplier
749	26.01.2026	£1.35	£0.00	£1.35	Sumup fees	SUM UP
748	28.01.2026	£122.14	£24.43	£146.57	Waste collection	Veolia
747	28.01.2026	£29,920.69	£0.00	£29,920.69	Payroll -Salaries	Chard Town Council
746	28.01.2026	£545.00	£109.00	£654.00	Alterations to water main at The Guildhall	CHG South West Ltd
745	28.01.2026	£310.00	£62.00	£372.00	Service	Wessex Industrial Doors Ltd
744	28.01.2026	£1,525.00	£305.00	£1,830.00	Christmas lighting	King Electrical Contracting Ltd
743	28.01.2026	£870.06	£174.01	£1,044.07	PPE	Tudor environmental
742	28.01.2026	£178.00	£35.60	£213.60	Heating works	Thermo-Fix Ltd
741	28.01.2026	£227.00	£45.40	£272.40	Security systems	Coomber Security Systems Ltd
740	28.01.2026	£62.00	£12.40	£74.40	Security systems	Coomber Security Systems Ltd
739	28.01.2026	£163.22	£32.65	£195.87	Property maintenance	The Hive Young People's Centre
738	28.01.2026	£396.20	£41.58	£437.78	The Hive -Water & Sewerage services	Water2business
737	28.01.2026	£80.00	£0.00	£80.00	First Aiders	Chard Town Team
736	26.01.2026	£265.07	£53.01	£318.08	Telephones	BT
735	26.01.2026	£79.77	£15.95	£95.72	Mobile phones	Vodafone
734	22.01.2026	£708.88	141.8	850.68	Equipment	Amazon
730	22.01.2026	£592.69	£118.54	£711.23	Equipment	Hermeq UK Ltd
727	21.01.2026	£5.00	£0.00	£5.00	Security systems	Powershoes
723	22.01.2026	£549.17	£109.83	£659.00	Petrol Mower	Honda
722	20.01.2026	£565.82	£113.17	£678.99	Petrol Mower	Honda
718	19.01.2026	£23.44	£0.00	£23.44	Bank/Service charges	Lloyds bank
717	15.01.2026	£10,786.96	£0.00	£10,786.96	PAYE & NI Payment	HMRC
715	15.01.2026	£8,875.37	£0.00	£8,875.37	Pension Payment	Somerset Council Pension Fund
714	15.01.2026	£25.00	£5.00	£30.00	Mobile phones	Aro
713	15.01.2026	£1,591.00	£318.20	£1,909.20	Youth Centre -Refurbishment	Kings Group Ltd
712	15.01.2026	£11,111.00	£0.00	£11,111.00	Youth provisions	The Hive Young Peoples Centre
711	15.01.2026	£317.00	£63.40	£380.40	Stationery	VIKING
710	15.01.2026	£81.51	£16.32	£97.83	Stationery	VIKING
709	15.01.2026	£261.03	£0.00	£261.03	Water & Sewerage Services	Water2business
708	15.01.2026	£79.88	£0.00	£79.88	Water & Sewerage Services	Water2business
707	15.01.2026	£580.21	£0.00	£580.21	Water & Sewerage Services	Water2business
706	19.01.2026	£230.00	£46.00	£276.00	Scribe subscriptions	Scribe
705	19.01.2026	£57.00	£11.40	£68.40	Cemetery subscription	Scribe
704	15.01.2026	£3,000.00	£0.00	£3,000.00	Flood investigation work	Rheos Environmental Consulting Ltd
703	15.01.2026	£1,605.83	£321.17	£1,927.00	Youth Centre -Refurbishment	JKS Flooring Ltd
702	15.01.2026	£170.00	£34.00	£204.00	Vehicle maintenance	GW Machinery Services
701	15.01.2026	£827.00	£165.40	£992.40	Annual maintenance	Coomber Security Systems Ltd
700	15.01.2026	£23.98	£4.80	£28.78	Vehicle maintenance	Bartlett Park Garage
699	15.01.2026	£0.00	£320.00	£320.00	First Aid Training	PW First aid
698	15.01.2026	£50.00	£0.00	£50.00	First Aid Training	PW First aid
697	15.01.2026	£30.00	£0.00	£30.00	First Aid Training	PW First aid
696	15.01.2026	£1,234.72	£246.94	£1,481.66	Bath Street toilets -Cleaning tender	Danfo (UK) Ltd
695	15.01.2026	£158.33	£31.67	£190.00	PC Equipment	Amazon
694	15.01.2026	£725.00	£145.00	£870.00	PC Equipment	Amazon
693	15.01.2026	£14.98	£2.99	£17.97	PC Equipment	Amazon
692	15.01.2026	£14.00	£2.82	£16.82	PC Equipment	Amazon
691	15.01.2026	£297.50	£59.50	£357.00	IT	AF-IT
690	15.01.2026	£507.00	£101.40	£608.40	IT	AF-IT
689	15.01.2026	£96.92	£19.38	£116.30	Broadband	AF-Connect
688	15.01.2026	£2,144.68	£428.94	£2,573.62	Skip hire	Biffa Waste Management
687	15.01.2026	£39.82	£1.99	£41.81	Boden Street Electricity	WME
686	15.01.2026	£71.50	£3.58	£75.08	Cemetery Electricity	WME
685	15.01.2026	£130.04	£6.50	£136.54	Recreational Ground Electricity	WME
684	15.01.2026	£73.65	£3.68	£77.33	Recreational Ground Electricity	WME
683	15.01.2026	£47.45	£9.49	£56.94	Guildhall Electricity	WME
682	15.01.2026	£2,199.52	£439.90	£2,639.42	Guildhall Electricity	WME
681	15.01.2026	£1,734.25	£86.71	£1,820.96	Guildhall Gas	WME
680	15.01.2026	£123.94	£24.77	£148.71	Fuel	Fuel Genie
679	15.01.2026	£48.18	£9.64	£57.82	Mobile phones	EE
678	14.01.2026	£382.52	£19.13	£401.65	Youth Centre -Utilities	Octopus energy
677	12.01.2026	£1.27	£0.00	£1.27	Sumup fees	SUM UP
675	08.01.2026	£329.17	£65.83	£395.00	Tools	Tools Today
674	02.01.2026	£12.99	£0.00	£12.99	Monthly subscription	ZOOM
			Petty Cash			
676	09.01.2026	£2.12	£0.42	£2.54	Guildhall cleaning	Home bargains
716	19.01.2026	£2.28	£0.46	£2.74	Hirers refreshments	Sainsburys
750	30.01.2026	£15.00	£0.00	£15.00	Eye test reimbursement	Tim Bickham

Chard Town Council

Prepared by: Teresa Turnbull-Finance Officer Date: 04/02/26

Name and Role (Clerk/RFO etc)

Approved by: Cllr Jason Baker Date: 04/02/26

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2026			
	Cash in Hand 01/04/2025			1,148,934.26
	ADD			
	Receipts 01/04/2025 - 31/01/2026			1,321,773.86
				2,470,708.12
	SUBTRACT			
	Payments 01/04/2025 - 31/01/2026			807,117.16
A	**Cash in Hand 31/01/2026** (per Cash Book)			**1,663,590.96**
	Cash in hand per Bank Statements			
	Lloyds Current A/c	31/01/2026	14,616.03	
	Lloyds Instant Deposit	31/01/2026	1,113,741.75	
	Petty Cash (To reconcile)	31/01/2026	203.36	
	Nationwide Instant Saver 9000	30/03/2025	370,256.64	
	Nationwide Instant Saver 90010	31/03/2025	164,773.18	
				1,663,590.96
	Less unpresented payments			
				1,663,590.96
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**1,663,590.96**
	A = B Checks out OK			

Created by Scribe

LLOYDS BANK

Commercial Instant Access Account Statement

Printed: 04 February 2026

Chard Town Council
The Guildhall
Fore Street
Chard
United Kingdom
TA20 1PP

Sort code 30-99-50
BIC: LOYDGB21287

Account number 64985068
IBAN: GB07 LOYD 3099 5064 9850 68

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday 8am to 6pm, Saturday 9am to 2pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
27 Jan 26	PAYROLL JAN26 TO 54960560 309950	TFR		30000.00	1113741.75
27 Jan 26	1157753276 TO 54960560 309950	TFR		5000.00	1143741.75
14 Jan 26	PENSION/HMRC DEC TO 54960560 309950	TFR		20000.00	1148741.75
13 Jan 26	PAYMENTS 12JAN TO 54960560 309950	TFR		28000.00	1168741.75
09 Jan 26	INTEREST (GROSS)		1079.36		1196741.75

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Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

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LLOYDS

Chard Town Council
The Guildhall
Fore Street
Chard
United Kingdom
TA20 1PP

Your Account

Sort Code 30-99-50
Account Number 54960560

BUSINESS ACCOUNT

01 January 2026 to 31 January 2026

Money In	£90,073.85	**Balance on 01 January 2026**	£16,230.18
Money Out	£91,688.00	**Balance on 31 January 2026**	£14,616.03

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
02 Jan 26	[redacted]	FPI	467.73		16,697.91
02 Jan 26		DEB		12.99	16,684.92
05 Jan 26		FPI	214.83		16,899.75
06 Jan 26		FPI	396.00		17,295.75
06 Jan 26		FPI	36.00		17,331.75
06 Jan 26		FPI	27.73		17,359.48
07 Jan 26		FPI	15.00		17,374.48
08 Jan 26		DEB		395.00	16,979.48
09 Jan 26		FPI	58.00		17,037.48
09 Jan 26		FPI	171.88		17,209.36
12 Jan 26		BGC	1,253.00		18,462.36
12 Jan 26		FPI	10.00		18,472.36
12 Jan 26		FPI	73.67		18,546.03
13 Jan 26		DD		401.65	18,144.38
13 Jan 26		TFR	28,000.00		46,144.38
13 Jan 26		FPI	15.00		46,159.38

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BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
13 Jan 26	[redacted]	FPI	10.00		46,169.38
13 Jan 26		FPI	15.00		46,184.38
14 Jan 26		TFR	20,000.00		66,184.38
14 Jan 26		FPI	10.00		66,194.38
15 Jan 26		BGC	330.00		66,524.38
15 Jan 26		DD		57.82	66,466.56
15 Jan 26		DD		148.71	66,317.85
15 Jan 26		DD		4,848.08	61,469.77
15 Jan 26		DD		19,662.33	41,807.44
15 Jan 26		DD		27,577.90	14,229.54
15 Jan 26		FPI	1,440.00		15,669.54
19 Jan 26		FPI	15.00		15,684.54
19 Jan 26		FPI	15.00		15,699.54
19 Jan 26		FPI	12.50		15,712.04
19 Jan 26		FPI	15.00		15,727.04
19 Jan 26		PAY		23.44	15,703.60
20 Jan 26		BGC	182.40		15,886.00
20 Jan 26		DEB		9.45	15,876.55
20 Jan 26		DEB		9.79	15,866.76
20 Jan 26		DEB		10.98	15,855.78
20 Jan 26		DEB		678.99	15,176.79
21 Jan 26		FPI	10.00		15,186.79

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LLOYDS

BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
21 Jan 26	[redacted]	DEB		13.97	15,172.82
21 Jan 26		DEB		40.69	15,132.13
21 Jan 26		DEB		459.99	14,672.14
21 Jan 26		DEB		5.00	14,667.14
21 Jan 26		DEB		49.86	14,617.28
22 Jan 26		FPI	15.00		14,632.28
22 Jan 26		FPI	15.00		14,647.28
22 Jan 26		DEB		45.98	14,601.30
22 Jan 26		DEB		659.00	13,942.30
22 Jan 26		DEB		711.23	13,231.07
22 Jan 26		DEB		69.99	13,161.08
22 Jan 26		DEB		9.99	13,151.09
22 Jan 26		DEB		47.20	13,103.89
22 Jan 26		DEB		82.79	13,021.10
23 Jan 26		BGC	420.19		13,441.29
23 Jan 26		FPI	170.00		13,611.29
26 Jan 26		DD		95.72	13,515.57
26 Jan 26		DD		318.08	13,197.49
26 Jan 26		FPI	15.00		13,212.49
26 Jan 26		FPI	52.65		13,265.14
26 Jan 26		FPI	15.00		13,280.14
27 Jan 26		TFR	5,000.00		18,280.14

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BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
27 Jan 26	[redacted]	TFR	30,000.00		48,280.14
27 Jan 26		FPI	15.00		48,295.14
28 Jan 26		DD		146.57	48,148.57
28 Jan 26		DD		5,174.12	42,974.45
28 Jan 26		DD		29,920.69	13,053.76
28 Jan 26		FPI	55.44		13,109.20
29 Jan 26		DEP	12.50		13,121.70
29 Jan 26		DEP	82.50		13,204.20
29 Jan 26		DEP	13.53		13,217.73
29 Jan 26		FPI	369.60		13,587.33
29 Jan 26		FPI	55.00		13,642.33
29 Jan 26		FPI	226.00		13,868.33
30 Jan 26		FPI	31.00		13,899.33
30 Jan 26		DEP	261.30		14,160.63
30 Jan 26		DEP	259.50		14,420.13
30 Jan 26		FPI	68.75		14,488.88
30 Jan 26		FPI	10.00		14,498.88
30 Jan 26		FPI	117.15		14,616.03

Transaction types

BGC	Bank Giro Credit	**BP**	Bill Payments	**CHG**	Charge	**CHQ**	Cheque
COR	Correction	**CPT**	Cashpoint	**DD**	Direct Debit	**DEB**	Debit Card
DEP	Deposit	**FEE**	Fixed Service	**FPI**	Faster Payment In	**FPO**	Faster Payment Out
MPI	Mobile Payment In	**MPO**	Mobile Payment Out	**PAY**	Payment	**SO**	Standing Order
TFR	Transfer						

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Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ
Website : www.yeovil.gov.uk

Amanda Card Chief Executive / Town Clerk

David Bell
Chief Executive & Town Clerk
Chard Town Council
Guildhall
Fore Street
CHARD
TA20 1PP

Date: 4th February 2026
Your Ref:
Our Ref:
Ask for:
E-mail: amanda.card@yeovil.gov.uk

Dear David

Financial Support for the Octagon Theatre Project

We are writing further to our previous correspondence regarding the redevelopment of the Octagon Theatre in Yeovil, to clarify our approach to parish and town council contributions and to reassure councils that any level of support is welcomed and greatly appreciated.

As outlined previously, the Octagon Theatre plays a vital role as the principal theatre serving Somerset and Dorset, welcoming over 120,000 audience members annually prior to its closure in May 2023. The redevelopment project, now revised to a budget of approximately £15 million, aims to secure the theatre's future as a regional cultural and educational hub delivering wide-ranging benefits to local communities.

In earlier communications, we shared a suggested framework for one-off capital contributions linked to annual precept levels. We would like to emphasise that these figures were intended purely as guidance, to illustrate possible levels of support, and are not expectations or minimum contributions.

We are pleased to share that a number of parish and town councils of varying sizes have already committed support at levels that reflect their own local circumstances and priorities. For example:

- A council with an annual precept of £134,632 (2025/26) has committed £70,000
- A council with an annual precept of £120,450 (2025/26) has committed £25,000
- A council with an annual precept of £10,000 (2025/26) has committed £1,000
- A council with an annual precept of £13,000 (2025/26) has committed £500

These examples demonstrate that councils are choosing to contribute at levels that are affordable and appropriate for them, and that there is no "right" amount. Every contribution, large or small, forms part of a collective effort to secure the long-term future of this important regional asset.

We understand that your budget for 2026/27 may already be set. However, any contribution your Council is able to make would help support construction costs, which are anticipated to be incurred from late 2026/27. Contributions can be phased across the financial years 2026/27 and 2027/28, or alternatively provided in full during 2027/28.

Somerset Council will continue to lead and manage the redevelopment project, while Yeovil Town Council has committed, in principle, to taking on the theatre's long-term management once redevelopment is complete. Together with support from central government and Arts Council England, contributions from parish and town councils will help ensure the project can proceed and deliver lasting benefits for residents across the region.

We therefore invite your council to consider whether it may wish to make a one-off capital contribution of any amount towards the Octagon Theatre redevelopment. All contributions will be gratefully received and acknowledged as part of this collaborative approach.

We would be very happy to attend a future meeting of your council to provide further information, discuss the project in more detail, and answer any questions members may have.

Thank you for considering this request and for your continued support of cultural opportunities for our communities. By working together, we can help ensure that the Octagon Theatre continues to serve and inspire residents for generations to come.

Yours faithfully

Cllr Graham Oakes
Chair of Culture, Events & Promotions

Amanda Card
Chief Executive / Town Clerk