CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Garry Shortland Town Clerk: Gareth Hughes

All Council & Committee Meetings are open to the Public and Press

AMENITIES & EVENTS COMMITTEE

Minutes of the Amenities & Events Committee meeting held on Monday 10th July 2023 commencing at 19:00 hours in the Town Hall, The Guildhall, Fore Street, Chard TA20 1PP.

PRESENT: Cllr Bulmer, Cllr Watson (Chair), Cllr Williams

ALSO PRESENT: Events Officer: Tim Bickman, Town Clerk: Gareth Hughes, Democratic Services Officer: Beverley Newman, Proper Officer

Public Participation Time
One member of the public was present. One question was asked regarding the name of the new mayor will the board be changed to reflect? The Town Clerk replied 'yes' this was currently being processed.

2023/23 APOLOGIES FOR ABSENCE
Apologies were received from: Cllr Richter, (Personal), Cllr Crook (Personal) and Cllr Bates (Personal).

2023/24 DECLARATIONS OF INTEREST
There were no declarations of interest

2023/25 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC
There were no confidential items for consideration

2023/26 COMMITTEE MEETING MINUTES

Proposed Cllr Bulmer Seconded Cllr Williams
Unanimous

RESOLVED: That the minutes from the Amenities and Events meeting May 15th 2023 be accepted as an accurate account of the meeting with one amendment to change the date of the next meeting (10th July 2023)

2023/27 MANAGER REPORTS

(a) **Town Clerk and Operations** – Committee noted the Operations report & the recommendations therein.

Proposed Cllr Bulmer Seconded Cllr Williams
Unanimous

RESOLVED to accept the recommendation in point 2 of the Town Clerk and Operations Report. To pursue this recommendation proposed by Cllr Wales with Somerset Highways

Proposed Cllr Williams Seconded Cllr Bulmer
Unanimous

RESOLVED to accept the recommendation in point 3 of the Town Clerk and Operations Report for the Two Clerk to pursue the request made by a member of the public concerning approach Somerset Highways to evaluate additional speed calming measures on Snowden hill approaching the town

Proposed Cllr Watson Seconded Cllr Bulmer
Unanimous

RESOLVED Task and Finish Groups -- point 4 of Town Clerk and Operations Report:

i) Clare House lease: To set up first meeting of the task and finish group looking at the as the current lease has expired and for the Town Clerk to set up this meeting via e-mail to the Task & Finish Group members.

ii) Cemetery Land: To set up a Task and Finish Group Following a valuation of land and possible other areas for new plots to discuss how to progress obtaining additional plots at the cemetery and the maintenance of the chapels. Task & Finnish Group members will be Cllr Williams, Cllr Watson and Cllr Bulmer the remining Amenities & Events Committee members can also be a on this group should they wish to.

Proposed Cllr Williams Seconded Cllr Bulmer
Unanimous

RESOLVED to accept the proposal in point 5. of the Town Clerk and Operations Report for the lease extension to 20 years for Chard United Football club

Proposed Cllr Watson Seconded Cllr Bulmer
Unanimous

RESOLVED Point 8. of the Town Clerk and Operations Report to grant the Town Clerk delegated authority to initiate progressing the Chapel works, starting with the tendering process.

Proposed Cllr Watson Seconded Cllr Williams
Unanimous

RESOLVED Point 9. of the Town Clerk and Operations Report that the Town Clerk seek permission from Highways, Somerset in locating a designated 'Chat Bench' in Chard High St. and erecting a 'Chat Bench' sign.

Proposed Cllr Williams Seconded Cllr Bulmer
Unanimous

RESOLVED to accept the recommendation in point 10, to agree the proposed new allotment rent increase for commencement in October 2024.

COMMENTS:

- Committee acknowledged and thanked the Officer Team for the prompt recruitment process for the Operations Manager.
- Committee thanked the Amenities Team for their hard work and for the excellent look of all the hanging baskets and flowers in the Town.

(b) **Events –** Council noted the Events Officer report and agreed the recommendations therein:

Proposed Cllr Williams Seconded Cllr Watson
Unanimous

RESOLVED Point 3. of the Events Officer report to accept the proposed increase to hire charges for the Guildhall.

Proposed Cllr Williams Seconded Cllr Bulmer
Unanimous

RESOLVED Point 3.2 of the Events Officer report to accept the proposed revised Terms & Conditions for the hire of Guildhall facilities and rooms.

2023/28 ELECTRONIC PAYMENT FOR THE GUILDHALL –

Proposed Cllr Williams Seconded Cllr Bulmer
Unanimous

RESOLVED to accept the Events Officer recommendation for purchasing card reader from Sum-up as explained in the report.

2023/29 DATE OF NEXT MEETING

Committee noted that the next meeting of the Amenities & Events Committee would be held on Tuesday 12th September 2023 in the Guildhall, Fore Street, Chard TA20 1PP commencing at 19.00 pm.

There being no other business the Chair thanked all for attending and closed the meeting at 19.48

CHAIR / VICE CHAIR: _____ **DATE:** 12.9.23