Chard Town Council
The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Jason Baker Executive Officer: Paul Russell

AMENITIES & EVENTS COMMITTEE

Minutes of the Amenities & Events Committee meeting held on Tuesday 28th September 2021 commencing at 19:00 hours in the Town Hall, The Guildhall, Fore Street, Chard TA20 1PP.

PRESENT: Cllr Mrs Kenton (Chair), Cllr Kenton, Cllr Mrs Morrison, Cllr Williams and Cllr Mrs Wootton.

ALSO PRESENT: Paul Russell, Town Clerk, and Gary Huish, Guildhall Supervisor.

Public Participation Time
There were no members of the public present. No issues were raised.

2021/13 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Cllr Baker (work), Cllr Mrs Bates (work), Cllr Bulmer (work) and Cllr Carnell (work).

2021/14 DECLARATIONS OF INTEREST
There were no Declarations of Interest made.

2021/15 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC
There were no confidential items to consider.

2021/16 COMMITTEE MEETING MINUTES
Proposed: Cllr Morrison Seconded: Cllr Wootton
Unanimous

RESOLVED to confirm and sign the minutes of the Property & Services Committee meeting held on Tuesday 29th June 2021.

2021/17 SUPERVISORS REPORT
Committee received the verbal report from the Guildhall Supervisor:

- A new Caretaker had been appointed and was settling into the role;
- Bookings were almost back to pre-pandemic levels. Three bookings had not yet returned but two new ones had been secured;
- The bar franchise had now commenced.

The Committee formally thanked Mr Huish for all his hard work and commitment over the past eighteen months.

2021/18 OPERATIONS MANAGER'S REPORT

Committee noted that an Operations Manager had been appointed and would be commencing his role at the end of October 2021.

2021/19 OPEN SPACES

(a) **Cemetery Update –** Committee noted the update on the development of the Cemetery.

(b) **Zembard Lane Car Park –** Committee noted that no further update was available at present.

(c) **Additional Maintenance Capacity –** Committee noted the report relating to additional capacity that was being secured in the short term.

(d) **Changing Facilities, Jocelyn Park –** Committee noted the update on progress provided. Some S106 funding had been identified to help towards the cost of providing changing facilities and a number of meetings were being held to address some outstanding issues.

2021/20 PROPERTY

(a) **Watts Store Update –** Committee considered the initial quotation received to refurbish the Watts Store internally and externally.

Proposed: Cllr A Kenton Seconded: Cllr Williams
Unanimous

RESOLVED to obtain two further quotations based on the specification agreed by Committee

Proposed: Cllr J Kenton Seconded: Cllr Williams
Unanimous

RESOLVED to agree to the formal request received from Chard Carnival to utilise this building for the storage of new staging and other items specifically for use in the town centre.

(b) **Adopted Telephone Kiosk –** Committee considered the quotation received to refurbish the kiosk.

Proposed: Cllr Williams Seconded: Cllr Wootton

For: Cllr A Kenton, Cllr J Kenton, Cllr Williams and Cllr Wootton.

Against: Cllr Morrison

RESOLVED to accept the quotation received to refurbish the telephone kiosk at the junction of the High Street to Crowshute link at a cost of £1,490.85.

2021/21 EVENTS

(a) **Heritage Open Days –** Committee noted the report on the recent Heritage Open Days held at the Guildhall. The event had attracted a total of 250 people over the two days and had been well received. It was agreed to work alongside Councillors and the Museum to name and conserve the Mayoral photographs that had bene on display.

(b) **Culturally Chard –** Committee noted the update on this programme, which was currently being delivered.

2021/22 DATE OF NEXT MEETING

Committee noted that the next meeting of the Amenities & Events Committee would be held on Tuesday 14th December 2021.

2021/23 CONFIDENTIAL MATTERS

There were no confidential items to consider.

There being no other business the Chair thanked Members for their attendance and closed the meeting at 8:10pm.

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CHAIR: **DATE:**