Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Victoria Bates
Chief Executive & Town Clerk: David Bell

AMENITIES & EVENTS COMMITTEE

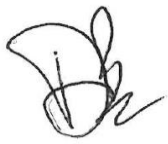
This Council Meeting is open to the Public and Press

Date of Publication: Thursday 12th June 2025

To: Councillors Baker (Chair), Bulmer, Hussey, J Kenton, Richter, Shortland (Vice Chair), Williams, A Kenton, Webb, Hassan

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **Amenities and Events Committee** of Chard Town Council that will be held on **Tuesday 17th June 2025 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.



David Bell
Chief Executive & Town Clerk

Recording Of Meetings
In accordance with the Openness of Local Government Bodies Regulations 2014 recording is allowed at all formal meetings of Chard Town Council. The council will record this meeting. Anyone wishing to record the meeting is asked to notify the chair or clerk prior to or at the commencement of the meeting.

19.00 Public Participation Time
To receive any questions from the public about matters relating to the agenda. This section may last up to 15 minutes and members of the public are requested to keep their questions within a 3 minute limit.

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AGENDA

Section 1- Standing Items

2025/09 **Apologies for Absence**
To receive any apologies from members who are unable to attend the meeting.

2025/10 **Declarations of Interest**
To receive any updates from members for declarations of interests which are not currently entered in the Register.

2025/11 **Committee Meeting Minutes**
To approve the Minutes of the meetings on 11th March 2024. (see attached).

Section 2 – Items To Note

2025/12 **Chief Executive & Town Clerk Updates –** A verbal update will be provided

2025/13 **Operations Manager Updates –** see attached report

2025/14 **Events Officer Updates–** see attached report

Section 3 – Items For Decision

2025/15 **Amenities/Parks and Cemetary Mess Room Update**
To consider the information provided in the Operations Manager' Briefing Paper June 2025 and make a recommendation based on this information

2025/16 **Rotary Club and Peace Garden.**
To consider the information provided in the Operations Manager' Briefing Paper June 2025 and make a recommendation based on this information

2025/17 **Holcombe Play Park and Bike Dirt Track**
To consider the information provided in the Operations Manager' Briefing Paper June 2025 and make a recommendation based on this information

i) Play Equipment
ii) Dirt Track

2025/18 **Ashcroft Park, Disabled Equipment Update**
To consider the information provided in the Operations Manager' Briefing Paper June 2025 and make a recommendation based on this information

2025/19 **Hep B Injections**
To consider the information provided in the Operations Manager' Briefing Paper June 2025 and make a recommendation based on this information

2025/20 **Date of next meeting**

The next meeting of the A&E Committee will be Tuesday 5th July 2025 at the Guildhall ore St, TA20 1PP

Chard Town Council

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Chief Executive & Town Clerk David Bell

MINUTES

Minutes of the meeting of the **Amenities and Events Committee** held on **Tuesday 11th March 2025 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.

Present: Councillors; Hussey, Richter, and Williams.

Apologies: Councillors Baker (Chair), Bulmer, J Kenton, Shortland & Watson (Vice Chair)

In Attendance: Chief Executive & Town Clerk (CE&TC) David Bell, Kevin Dyer Deputy Town Clerk & Operations Manager, Beverley Newman Democratic Services Officer (DSO)

Public Participation Time

No members of the public were in attendance.

Given the absence from this meeting of both the Chair & Vice Chair the first order of business was to elect a Chair for the meeting.

Proposed: Councillor Hussey Seconded: Councillor Richter
Unanimous

Resolved: Cllr Williams to chair this Amenities and Events meeting

DRAFT

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Mayor: Cllr Victoria Bates

Chief Executive & Town Clerk David Bell

Minutes

Section 1 – Standing Items

2025/01 **Apologies for Absence**

Apologies were received by Cllrs Baker, Bulmer, J Kenton, Shortland and Watson

Proposed: Councillor Hussey Seconded: Councillor Richter
Unanimous

Resolved: Amenities & Events Committee accepted the apologies.

2025/02 **Declarations of Interest**

There were no declarations made.

2025/03 **Committee Meeting Minutes**

To approve the Minutes of the meetings on 12th November 2024,

Proposed: Councillor Williams Seconded: Councillor J Richter
For: 2 Abstain: 1

Resolved: Amenities & Events Committee accepted the minutes of 12th November as an accurate account.

Section 2 – Items To Note

2025/04 **Fingerpost Signage**

Chard Town Council is currently waiting for Somerset Council to confirm the licence requirements.

2025/05 **Cemetery**

The survey in January 2025 has been received. It includes 87 “fails” and these matters are being progressed by the Operations Manager. CTC has received two quotations for gates and railings, both of which are over budget. Further details are being sought and will be reported in due course. The Operations Manager gave a comprehensive oral update.

2025/06 **Amenities & Guildhall General Updates**

The Operations Manager provided a wide-ranging list of projects and work streams that were currently being processed by the Amenities and Guildhall teams.

The Chair thanked the Operations Manager for providing all the updates and all staff for their hard work and progress. It was further acknowledged by the Amenities & Events Committee that the Events booklet looked very impressive.

Section 3 – Items for Discussion & Decision

2025/07 **Preserving and Developing Services Currently Provided By Somerset Council - Bath Street Toilet Block**

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The CE & TC provided a detailed account of discussions to date between CTC and Somert Council, highlighting both the complexity of the situation and some potential outcome scenarios.

Proposed: Councillor Williams Seconded: Councillor Richter
Unanimous

Resolved: Amenities & Events Committee agreed CE&TC should continue discussions with Somerset Council to explore all options and report back.

2025/08 **Date of next meeting**

The next meeting of the A&E Committee will be on **Tuesday 10th June 2025** in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

There being no other business the Chair thanked those present for their attendance and closed the meeting at 20.20

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Operations Manager Updates June 2025

1. Cemetery

` The survey in January 2025 has been received. It includes 87 “fails” and these matters are being progressed by the Operations Manager. CTC had a previous Headstone Survey Completed in 2019 which identified 129 additional head stone failures which were not addressed.

This means we have 216 headstones that need to be reviewed. The process is to contact the families connected to the graves, unfortunately many of the graves are very old so the likely hood of having a response is limited.

The Council will then need to decide what to do with the headstones, the safest option is to lie the headstone on top of the graves, however this will change the look and feel of the cemetery, alternatively we could look to fix those headstones and keep that historic feel.

I will report back once the initial work has been completed and update the Council of the progress.

2. New Cemetery Extension

The last piece of the Jig Saw will soon be in place the installation of the new gates is happening in July, this will be the new extension area completed. The initial guidance was that this would create an additional space for 120 graves. We have measured and re measure the site and we believe we can allocate approximately 200 graves to this site.

We have come in under spent with this project.

3. Chapel Work

Now the Cemetery Extension is edging to its conclusion the attention returns to the Chapel, after talks with Historic England and the conservators the issue of subsidence in both Chapels will need to be monitored and addressed.

After receiving initial quotations and permission from Chard Town Council to complete the work back in 2018 the outstanding project never materialised, I have since found the quotations and prices for the work required and as I am sure you can imagine there will be a big difference between the prices now and then.

I will revisit this now and review and bring to Council a way forward and a plan to how we can tackle the work required to restore both Chapels.

4. Mortuary and Mess Room Area - Phase 3

The current mess room and existing old mortuary building has been identified for demolishment, hence why there is a real need to find our Amenities Team a permanent new home.

The area where the current mess room stands has burial rights and therefor is valuable Cemetery Space, It was agreed in 2024 that Chard Town Council should demolish the building and remove the concrete pad and hedge boundary to create new burial space.

It is estimated that a potential 50 graves can be created in this area. Work is planned to commence once a suitable home has been found and established for the Amenities Team.

5. Hanging Baskets
We have sold 56 hanging baskets this year, Id like to Thank Mike Hodges for his ideas and creativity with this project. Mike has been a Garden Designer and been involved with the Chelsea flower show.

The cost of the plant for the Hanging Baskets and Flower beds was £1200. This is against a financial cost of £5600 from two years ago. The flowers purchased has covered all the hanging baskets and the additional flower beds around the town.

The over all return from the sales of the Baskets was £1700 which creates a £500 profit.

We will be completing the remainder of the planters this month. I am hopeful that we will be cost neutral with the expenditure for the Towns Plants this year.

This will allow us to invest further in to the planting of the town centre, which I will be asking Mike to assist us with.

There are areas of the Town Centre flower and Shrub beds that are owned by Somerset Council, these areas are in desperate need of long-term TLC, food for thought for future meetings where will can discuss in more detail.

6. Risk Assessments and Legalities
I have completed current Fire Risk Assessments and Fire Safety assessment for the Guildhall, last year we had a great fire evacuation exercise run by Chard Fire Brigade which highlighted that not only our evacuation plan was well structured but it also works.

In review of this **John Wenglorz** from **Devon and Somerset Fire Rescue Service** to the Guildhall. This is to review the Guildhall as a building operationally and to review how we as a Council respond with regards to resilience in emergency situations like the flooding in Jan 26th 2025.

7. Flooding
I have met with Dougie and Nick from the Bowles club and Scout Group to discuss the flooding and water flows from the respective land areas and how this effect both Bonds Close and Cribbs Close.

I have been in contact Hydrological Surveyors from all over the South West to complete the required survey, I am awaiting the quotes back which I then will present to full council.

8. Parks and Anti-Social Behaviour in our Parks and Open Space
Where to begin, after many meeting with the Police and local community leaders it would appear that the Anti-Social behaviour in our areas has some what diminished, We have had to make minor repairs to the Shelter in Jocelyn Park where the fixture itself had been broken and metal was left exposed.

There has been less litter left and the drug paraphernalia has diminished, which is great news, I will be working along side the Police over the coming weeks to finalise plans on a project which will involve the community being involved not only in the Parks but involved in what happens in these open spaces.

9. Tree work at St Marys, Upper Henson and String Fellow Park
The planned tree work at St Marys starts on the 02/06/2025 and will run for one week, this is to reduce the size of the Copper Beach Trees on the right-hand side of the Grave Yard adjacent to Holyrood House.
This is work that was advised in 2017 but had not been completed, the size of tree's and their root base is putting too much additional strain and pressure on the grade 1 listed wall that surrounds St Marys Cemetery.

With the reduction of the tree's it will prevent the trees and the root base moving in high winds.

Upper Henson Par has two Ash Tree's that have become to tall on the Eastern Boundary of the Park, unfortunately there is some decay in the tree's which needs to be addressed as the limbs could become dangerous if not attended too.

String Fellow Park, there is a copse of trees that back on to the boundary wall on the western edge of the park, these trees are over hanging the wall and have created the wall to shift, we are planning to reduce some of the height of the tree's and clear existing vegetation to create stability within the root system.

10. Jocelyn Park Changing Rooms
Stage one of the building is coming to a close, I'd like to personally thank Wayne and Kim Mears for their dedication and hard work with the project.
I will be sitting down with Steve Scriven and Chard United about the design and stage 2 of the work, it has been decided that Chard Town Council will over see the project, there are contractors alredy assigned to the work so it is a case of managing the project to its conclusion.

11. Allotment Clean Up and Plot Clearance
The Big Bank Holiday clear up was held by the Allotment Committee in May, as a result a large amount of rubbish and recycling was separated and kept to one side for the Amenities team to Recycle. Unfortunately, due to the demands that are currently on the Amenities Team this has only been collected this week.

12. Plot Clearances and June Inspection.
Due to the work load that is currently on the Amenities Team we have been unable to clear the over grown plots at the allotments, we are aiming to do this over the coming week.
The next allotment inspection is due this month, with the new terms and conditions for unkept plots in place. This will enable Chard Town Council to manage these plots more effectively.
On average an over grown plot will take 2.5 hours to strim down and clear.
This year once this is completed Chard Town Council will purchase membrane covering to cover the plots, this will kill off the weed growth and prevent regrowth.

13. Youth Club
As part of the steering group for Youth Provisions in Chard Town Council are bringing together community leaders from Crewkerne, Ilminster and Axminster to share views and opinions on Youth Provisions in all our local towns and how we can as a collective can work together.

14. Chard to Ilminster Cycle Path. **Update**
The first cut of the season has taken place on the Cycle Path, my thanks to Bryan James for his hard work and continued dedication to ensure this vital link between Chard and Ilminster is not only accessible but maintained to a high standard.

The Suntrans contract expires in 2027 which is a huge concern for the maintenance of the pathway, Although the majority of the cycle path is owned by Somerset Council is stretches through 4 different Parishes, I attended a meeting in November 2024 where the maintenance of the path way was discussed.
It was a role that nobody wanted, I know how much the pathway means to the people of both communities and also the pride my team take in looking after such a green space, so it felt only natural to take this on. Ilminster and Donyatt have been very supportive and I am looking forward to a great ongoing relationship with both Councils.

15. Bath Street Toilets
Contacted the original quote that was in the agreed price scale set at 20k by Council. Chard Town Council have been informed that the quote has now expired.
The Company in question are uncertain due to rising costs that they can come in under 20k budget set by Chard Town Council.
If this is the case then I will need to seek three further quotations from different cleaning contractors.
We do not have any form of lease agreed or contract in place with Somerset Council, so I cannot say to any proposed contractor when the contract will start.
This may mean that any quotes submitted now could too be out of date in a months' time if no agreement with Somerset Council is met.

16. Holcombe Play Park and Bike Dirt Track

i) Play Equipment

The play equipment in the park dates back to just after the war, if Chard Town Council was to invest into new equipment it would have to be moveable due to the lease agreement with Mr Sulley the landowner.

Once the new equipment is installed is difficult to remove and re install elsewhere, the manufactures do not recommend it as it has only 20% success rate.

See Operations Manager Briefing Report June 2025

ii) Dirt Track Installation.

The Dirt Track is situated in the same field as the play equipment, due to the lease agreement (not allowing the field to be dug or altered) . Permission will need to be granted from Mr Sulley.

If granted, Additional soil would have to be brought on to site, an additional access created from the Forton Road to allow the thousands of tonnes of soil to be delivered, then this would have to be moved and a bike track created.

Mot / small scalping's will need to be brought in and form a base, on top of scalping's a softer sub base added to form a track base (not dirt)

This has been previously discussed by Chard Town Council at A&E, the Council have been informed that our insurers do not recommend the track as our claims and RISK are much higher, they even advised we installed cameras to monitor the track for accidents.

See Operations Manager Briefing Report June 2025

17. Ashcroft Park, Disabled Equipment Update

By reviewing previous recommendations Chard Town Council decided to invest into disabled play ground equipment at Ashcroft Park in 2022.

A disabled bench was purchased but not installed due to its weight and size.

A gravel path that runs around the edge of the fence line was installed but not completed. Is to be completed.

Additional Disabled equipment was to be purchased for the park however this also did not get completed.

See Operations Manager Briefing Report June 2025

18. Amenities Training

12 Month User Based Subscription			
Users/Staff	**1 Course**	**2 Courses**	**3 Courses**
10	**£265.00**	**£455.00**	**£635.00**

- Sharps Training | iHasco
- Drug & Alcohol Awareness Training | iHasco
- Lone Worker Safety Training | RoSPA Approved | iHasco

I have included my personal trial link for you to have access to these training topics for free so that you can get a feel of the content in the training and see if its relevant to your requirements.

Please see the pricing outlined below based on your requirements. I've included options for both 5 and 12 users, across 1 to 3 courses, depending on your needs. Kindly note, if you anticipate that 12 users will require access, it is more cost-effective to purchase all licences upfront rather than adding additional users later on.

12 Month User Based Subscription			
Users/Staff	1 Course	2 Courses	3 Courses
5	£160.00	£290.00	£390.00
12	£318.00	£546.00	£762.00

If you're considering annual refresher training, our 36-month package offers better value over time. It locks in current pricing and includes a 10% discount. This option is billed annually rather than upfront, making it easier to manage.

36 Month User Based Subscription			
Users/Staff	1 Course	2 Courses	3 Courses
5	£144.00	£261.00	£351.00
12	£286.20	£491.40	£685.80

All pricing is subject to VAT.

Chard Town Council has contacted both Ilminster and Crewkerne with regards the courses and both Town Councils have expressed an interest in completing the training. The training is completed online and comes with certification.

Amenities & Events Committee

Date:	**12 June 2025**
Title:	**Events Officer's Report**
Purpose of the Report:	**To provide Members with an update on events planned within the Guildhall and other related projects**
Contact Officer:	**Tim Bickham (tim.bickham@chard.gov.uk)**

1.0 Considerations:

1.1 That the report be noted

2.0 Previous Guildhall Events:

2.1 Mayor's charity Christmas concerts
The 2 shows fetched £652.70 for the Mayor's charities. It seemed to work well and be more manageable spread over 2 evenings. The shows were attended by Holyrood, Redstart, Avishayes and Manor Court, who were all very pleased how it went and wish to attend again this year.

2.2 Chard Wassail
Chard's third wassail event took place in the community orchard and museum's barn on 19th January. This event is run collaboratively between Chard Town Council and Chard Museum, this joint working arrangement works well. There was attendance of 159 people. Rawlins Cider once again provided the cider, while Blackdown Morris provided music and dance. The event is planned for next year on Sunday 18th January.

2.3 Chard Community Showcase
The community showcase took place last month. Taking over from the Inner Wheel who were the previous hosts, this event saw 28 organisations attend and around 220 members of public were able to discover what services, support and groups are available to them in their town. Some exhibitors had attended before, but also some new groups were identified and overall, they found it very positive and made some worthwhile connections.
As an aside, there may be an appetite to produce a community directory at a later date with 16 organisations so far submitting their artwork for this.

2.4 Charity performance for MND/Mayor's charities
Held Saturday 26th April, this show saw a variety of different performances, involving various different local groups, while supporting some fantastic charities.

2.5 Chard Together
Having been very successful over recent years, this event continues to grow and new for this year will take place in Chard Library, as well as in the Guildhall. There will be as usual an array of performances, stalls, foods from across the globe and a children's competition. This year festival theme is friendship.

2.6 Wrestling events
After a bit of break, wrestling returned to the Guildhall on 13th April. It is hoped this will be as well attended as previous and is a good addition to the weekend events, suitable for all the family.

2.7 Vicar of Dibley stage show

Another stage show held at the end of May was the Vicar of Dibley, put on by Project Play. Project Play look to provide a platform for people from various backgrounds to engage with the community, while also supporting charitable causes, Somerset and Dorset Air Ambulance and Comic Relief being their current ones. They put on 3 evening shows and 2 matinees, with particularly good attendance on their first two nights, near to selling out.

2.8 Oasis and The Smiths Tribute

Last week we hosted the first tribute acts night in a little while, a bit of nostalgia, with a double bill of Oasis, supported by The Smiths. This night attracted a crowd of 115 with 126 ticket sales. It is hoped this can kick start the first of more regular tribute nights. A contact list has been created with a wide range of different genres to appeal to all, the next being "The Blondie Experience" on 25th July.

3.0 Previous Town Events:

3.1 St. George's Day Parade

The St. George's Day Parade took place a week later than usual this year, avoiding Easter Sunday. The parade followed the usual format from the Guildhall to St. Mary's Church, along Holyrood Street. The Mayor hosted afternoon teas back at the Guildhall afterwards.

3.2 VE Day events

VE Day events took the form of the following two events organised by Chard Town Council and a small task and finish group, to both recognise and celebrate the 80th anniversary;

1) A beacon lighting on Thursday 8th May
2) Chard Fair and Inner Wheel's Tea Dance on Sunday 11th May

We also supported other organisations with an offer to promote other VE Day activity in the town, such as Chard Library, Jenny's Café and others through a coordinated events flyer in collaboration with Chard Museum.

4.0 Additional Town Events:

4.2 Town Crier Competition

Due to take place on Saturday 28th June and going in to its third year, this event will see 14 Town Criers and Consorts competing, including an internationally entry this year. It will follow the rules of the Ancient and Honourable Guild of Town Criers with 2 rounds making up the competition and various categories will be judged by the judging panel. Chard Girlguiding will be supporting the running of the event this year and it is great to have their involvement. The Guildhall will be the meeting point, with the competition taking place in Holyrood Street, using the wider section of pavement outside Bath House. Lunches will be had back at the Guildhall along with the awards presentation.

4.4 VJ Day

The events of VJ Day is to be a smaller, reflective event in comparison to the scale of VE Day, but it is felt we should recognise this and create awareness. It has been discussed that the museum will host an afternoon on Saturday 16th August working collaborative with the town council. More on this will follow, the final plan to be completed by 16th June.

5.0 Other:

5.1 Website

A new website for Chard Town Council was launched towards the latter part of last year. It is hoped this is more accessible, more streamlined and straight forward to find relevant information, as well as being more engaging. The provider of the website has changed over and training sessions have been completed on carrying out related tasks.

5.2 Booking System

A new booking system, “Scribe”, has been brought in to improve how Guildhall bookings are managed. The system also encompasses accounts and allotments. It ultimately should make the process of taking bookings more time effective and simplified for the user. The system has been integrated with the Guildhall website, allowing external parties to submit their bookings and see availability.

Operations Manager Briefing Report June 2025

1. Amenities Building

After reviewing the options available to CTC for an Amenities Mess room I am still no closer to guiding you all in the direction of a decision.

The old office block which I looked in to being redeveloped came in with 3 Quotations

1) £178,965
2) £145,590
3) £119,000

This is for a total redevelopment of the building creating a shower block, kitchen, office and leisure space, whilst bringing the building up to current British Building Control Standards.

The second option was to rent a commercial unit and create an office space inside with the same as above facilities. With quotations starting at £65,000 and above just for the internal works, this is without the annual rental charge which averages out at £25 k a year proves to be unrealistic.

The third option was to have a porter cabin brought in and placed in the existing yard site, these vary in price and can be rented in, however by locating it in the Yard restricts not only an already confined space but does not allow for the natural growth in numbers and vehicles/ machinery for the Amenities Team.

This now only leaves option 4 which is to convert the existing garage and storage area in to a mess room.

Recommendation 1

To allow officer time to be spent gaining 3 quotations to convert the existing garage area in to a mess room.

Recommendation 2

To allow officer time to be spent investigating the use of current Council Land to be converted in to a New Mess area and work yard/depot.

2. Rotary Club and Peace Garden.

Chard Rotary Club have requested the use of the pre-existing garden area that is adjacent to the old office building to the western edge of the Cemetery. The existing hedge was removed in November 2024 as requested by the Council and Cemetery Steering group.

The existing garden was then levelled off and cleared with the anticipation of putting back to grass and creating an open space with benches. The Rotary Club had previously approached CTC and the Great Mead Project with regards using an area of land behind the stream to create a Peace Garden, this was seen as un do able due to the slope and the area of wilderness that would be needed to be cleared in order to complete such a project, the hours that was needed to be invested were not sustainable.

I then offered the Rotary Club the existing newly opened space to the west of the Cemetery which is not in use, not only would this create a unique and tranquil place for reflection to those who have lost loved ones within Chard Cemetery but it would allow a community group to form and create an area that was not only unique to Chard but unique to the area.

There is no financial burden or cost to the Council, the Rotary club are aware that this is planned burial area and once the new cemetery extension was at ¾ capacity Chard Town Council would give notice and give a date to require the land back.

Recommendation 1

Chard Council to allow permission to Chard Rotary Club on a rolling 2-year agreement for use of the garden area adjacent to the old office building.

3. Holcombe Play Park and Bike Dirt Track

i) Play Equipment

The play equipment in the park dates back to just after the war, if Chard Town Council was to invest into new equipment it would have to be moveable due to the lease agreement with Mr Sulley the landowner.

Once the new equipment is installed is difficult to remove and re install elsewhere, the manufactures do not recommend it as it has only 20% success rate.

Recommendation 1

Chard Town Council to seek permission from Mr Sulley to install new Play Equipment at Holcombe Park.

Recommendation 2

If permission is granted Chard Town Council to Purchase New Play Equipment for Holcombe Park.

ii) Dirt Track

Dirt Track Installation.

The Dirt Track is situated in the same field as the play equipment, due to the lease agreement (not allowing the field to be dug or altered) Permission from Mr Sulley would need to be obtained.

If granted, Additional soil would have to be brought on to site, an additional access created from the Forton Road to allow the thousands of tonnes of soil to be delivered, then this would have to be moved and a bike track created.

Mot / small scalping's will need to be brought in and form a base, on top of scalping's a softer sub base added to form a track base (not dirt)

This has been previously discussed by Chard Town Council at A&E, the Council have been informed that our insurers do not recommend the track as our claims and RISK are much higher, they even advised we installed cameras to monitor the track for accidents.

Recommendation 1

Chard Town Council to seek permission from Mr Sulley to install a Dirt Bike Track at Holcombe Park.

Recommendation 2

If permission is granted, Chard Town Council to install a Dirt Bike Track at Holcombe Park.

4. Ashcroft Park, Disabled Equipment Update

By reviewing previous recommendations Chard Town Council made a decision to invest into disabled playground equipment at Ashcroft Park.

A disabled bench was purchased but not installed due to its weight and size.

A gravel path that runs around the edge of the fence line was installed but not completed.

Additional Disabled equipment was to be purchased for the park however this also did not get completed.

Recommendation 1

Chard Town Council to look into purchasing specialised disabled equipment for Ashcroft Park. also install existing specialised bench purchased in 2022.

Recommendation 2

To complete previously agreed work in Ashcroft Park and to install a new gate way and access foot path from the park to the Tilla Site.

5. Hep B Injections and remaining Section 106 & CIL monies

All staff have been communicated to with regards there Hep B injections, our team need to report to their doctors and book in the injections.

Investment

Recommendation 1

Chard Town Council to decide how to invest the remaining section 106 Money from Somerset Council.

Recommendation 2

Chard Town Council decide how to invest the remaining CIL Money from Somerset Council