Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Victoria Bates
Chief Executive & Town Clerk: David Bell

MINUTES

Minutes of the meeting of the **Amenities and Events Committee** held on **Tuesday 10th February 2026 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.

Present: Councillors; Baker (Chair), Bulmer, Bates & Eggins, Hussey, A Kenton, J Kenton, and

In Attendance: Chief Executive & Town Clerk (CE&TC) David Bell and Operations Manager Kevin Dyer

Section 1 – Standing Items

2026/10 Apologies for Absence

Apologies were received from Cllr: Hassan, Richter, Shortland and Williams

Apologies were unanimously accepted.

2026/11 Declarations of Interest

There were no declarations of interest made

2026/12 Committee Meeting Minutes

Committee approved the minutes for 13th January:

Proposed: Cllr Bates Seconded Cllr Hussey
For: 4 Abstain: 3
Resolved for the 13th January 2026 minutes to be approved.

Section 2 – Items To Note

2026/13 Operations Update.

Committee noted Jocelyn Park Changing Rooms are still under discussion with regard to funding.
With regard to the aspiration and funding of an appropriate and experienced Project Manager, one is being sourced and still anticipated that this post will commence early in the new financial year.

2026/14 Events Updates

DRAFT

Committee received and noted an oral update from the Operations Manager in regard to the recent developments relating to the guildhall and events.

2026/15 Chard and Ilminster Cycle Path

Committee noted the current situation, which is subject to Officer discussion between Chard Town Council, adjoining Councils, Somerset Council and a "Friends" of the Path Group.

It has been suggested that a joint responsibility and maintenance of the Chard & Ilminster cycle path is undertaken but, given the status, responsibility can not be devolved where as it would be possible to fund and undertake the Chard length within a "devolved" task.
Discussions continue and a report will be brought to this Committee in due course when more facts are known.

Section 3 –Items For Decision

2026/16 Scoping document and Guidance for Guildhall Task and Finish Group.

Committee discussed the way forward on this matter that included the following key elements:

1. Pricing structure
2. Process for booking events taking into account both Community & Business bookings
3. Required staffing
4. Markets
5. Types of events required

Proposed: Cllr Bates Seconded Cllr Hussey
Unanimous

Resolved for all the key elements stated above were required for a scoping document to provide guidance for a further Guildhall Task and Finish Group.

2026/17 Date of next meeting

Committee noted the next meeting of the A&E Committee is **Tuesday 17th March 2026** in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

The Chair thanked all for attending the meeting. The meeting closed at 19.58.

DRAFT

Signed: Date:

DRAFT