Chard Town Council

The Guildhall, Fore Street, Chard. TA20 1PP
01460 239567 chard.gov.uk
Mayor: Cllr Victoria Bates
Chief Executive & Town Clerk David Bell

MINUTES

Chard Town **Full Council** meeting held in Guildhall, Fore Street, Chard, TA20 1PP on **Monday 15th December 2025** commencing at 19:00pm.

Councillors Present: Councillors: Baker, Bates, Bulmer, Eggins, A. Kenton, J Kenton, Richter, O'Brien, Shortland, Tribble & Willaims.

Officers Present:
Chief Executive & Town Clerk, David Bell, Operations Manager Kevin Dyer
Councillors not present: Watson

Public Participation

Council Reports
Council received updates from Unitary Councillors Baker J Kenton & Payne.

Section 1 Standing Items:

2025/152 Apologies for Absence
Council received apologies from the following Councillors:
Crook, Hassan & Hussey

Reasons for absence: Personal.

Proposed: Councillor J Kenton Seconded: Councillor Eggins
Unanimous

Resolved: For Council to accept the apologies declared.

2025/153 Declarations of Interest
Cllr Baker declared in interest in respect to agenda item 2025/62
Cllr J Kenton declared an interest in respect to agenda item ??

2025/154 Full Council Meeting Minutes

Proposed: Councillor Bulmer Seconded: Councillor O'Brien
For: 8 Abstain: 3

Resolved: For Council approved the draft minutes of the 24th November 2025 Full Council meeting as an accurate account.

2025/155 Committee Meeting Minutes

Council noted the:

- F&A approved minutes for meetings; 12/05/25, 17/06/25. 23/06/25 & 7/10/25. 22/07/25 were not submitted in the pack. They will be included in 26th January 26 Full Council for noting once signed.
- A&E minutes for the 9th November and 14th October have yet to be approved by committee.
- HR minutes from the 4th November and 10th December have yet to be approved.

2025/156 Financial Checks and Information

a) Payments List November 2025

Council APPROVED the October 2025 payments list.

Proposed: Councillor Bulmer Seconded: Councillor Shortland
For: 8 Abstain: 3 11 Cllrs in attendance

Resolved: For Council to approve the October 2025 payment list.

b) To note the Bank Reconciliations for October and November 2025

Council noted the bank reconciliation for October 2025.

Section 2: Items To Note

2025/157 Mayors Updates & Announcements

Council received the Mayor's updates.

2025/158 Chief Executive & Town Clerk Updates.

Council received updates from the Chief Executive & Town Clerk on the following:

a) Works required on the fabric and structure of the Guildhall
b) Devolution – Officer to Officer discussions.
c) Use of the Guildhall foyer by our community – also later in this agenda
d) Anti-social behaviour – Communications Within The Chard Area
e) HR providers
g) Staffing updates
f) The Hive – also later in this agenda.

Section 3 – Items For Discussion & Decision

2025/159 Resurfacing Of Skate Park

Council agreed the recommended spend on comprehensive report being undertaken and the report to be submitted to the A&E committee once received.

Proposed: Councillor Baker Seconded: Councillor Bulmer
Unanimous.

Resolved: For the Chief Executive & Town Clerk to instigate the undertaking of a comprehensive report spending up to £2000 to ascertain the cost of repair and resurfacing of the Skate Park and submit the report to the A&E Committee

Section 4: Confidential

2025/160 To resolve to exclude the press and public in accordance with Section 100A (4) of the Local Government Act 1972 as certain items may include the consideration of exempt information as defined in the respective paragraph of Part 1 of Schedule 12A of the Act

Proposed: Councillor J Kenton Seconded: Councillor Bulmer
For: Unanimous

2025/161 Matters Arising From The HR Committee Meeting 10th November 2025
Recruitment process for a new Town Clerk for succession planning on completion of the agreed contract with the current Chief Executive & Town Clerk.

Proposed: Cllr Kenton Seconded: Cllr Bulmer
Unanimous

Resolved: For Council to approve the following criteria and processes for recruiting a new Town Clerk:

a) The Mayor, Chair of HR and Chief Executive & Town Clerk are authorized to undertake the day-to-day matters to fill the vacancy with HR Committee doing the longlisting and, subsequently, three Councillors be appointed to undertake the interview process. Such Councillors need not sit on HR Committee.

b) This should be a joint Town Clerk/RFO post.

c) It was agreed that candidates must not have political affiliations and must not have worked on political matters for a period of 5 years.

d) Any proposed Clerk should be CILCA qualified.

e) The pay scale to be offered should be Spinal Column Points 50 to 55.

f) If the initial advertisement process results in no or no suitable candidates, then the vacancy should be readvertised without delay.

g) Post to be advertised as soon as possible and run for a period of at least two months.

2025/162 The Hive – Youth Provision In Chard.

Proposed: Cllr Eggins Seconded: Cllr J Kenton

Unanimous

Resolved: For standing orders to be suspended

Standing orders were suspended

Mr Baker gave an update with contribution form a member of the Watch Project on this project. Council noted the report provided.

Cllr Baker left the room at 20.11

Proposed: Cllr J Kenton Seconded: Cllr A. Kenton

Resolved: For Council to;

1. To continue to provide the building on a peppercorn agreement, subject to continuation of CTC agreement with Somerset Council remaining in place.
2. To provide a budget of £40k to cover provision only of three nights a week.
3. To provide a budget of £25k to cover after school provision, liaison with schools and clubs and the like.
4. To provide a budget for Utilities & Maintenance of £10k. This is estimated as there are, as yet, no full year figures.
5. To confirm this commitment for a further five years.

Proposed: Cllr J Kenton Seconded: Cllr Eggins
Unanimous

Resolved: For standing orders to be reinstated.

Standing orders were reinstated

Cllr Baker re-entered the room

2025/163 Date Of Next Meeting

Council noted the next Full Chard Town Council meeting is Monday 26th January 2026. To be held at The Guildhall, Fore Street, Chard TA20 1PP and commence at 7pm

There being no other business, The Mayor thanked all those in attendance for coming and closed the meeting at pm

Date: **Signed:**

CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Bates Chief Executive & Town Clerk David Bell

MINUTES

Finance & Audit Extraordinary Meeting held on **Tuesday 7th October 2025** at 6.00pm in The Guildhall, Fore Street, Chard TA20 1PP

Councillors Present: Cllr Baker, Cllr Bates, Cllr Bulmer, Cllr Eggins, A Kenton, J Kenton Cllr O'Brien

Officers Present:
Chief Executive & Town Clerk, David Bell; Finance Officer, Teresa Turnbull.

Public Participation Time.
No questions were asked.

Section1 Standing Items:

2025/36 **Apologies for absence**
Apologies were received from Cllrs: Hassan, (Chair) Richter, Williams (Vice Chair) - Personal

Proposed Cllr O'Brien Seconded Cllr Bulmer
Unanimous

Resolved: To accept the Councillors apologies.

2025/37 **Declarations of interest**
Declarations of interest were made by Cllrs Baker A Kenton and J Kenton in respect to agenda item 2025/43 i) – Carnival

2025/38 **Committee Minutes**
Committee noted that previous sets of minutes; 12/05, 17/06, 23/06 & 22/07 were in the process of being transcribed and would be made available to all committee members once completed as 'draft'.

Section 2: Items For Noting

2025/39 **Bank Reconciliation August and September 2025**
Committee noted the bank reconciliation for August and September 2025

2025/40 **Payments Over £500 Q2 2025/2026**
Committee noted the payments over £500 for the period.

2025/41 **Detailed Budget Summary Report**
Committee noted the report.

2025/42 **AGAR: Completion Of The Limited Assurance Review**

Committee noted the Completion of the Limited Assurance Review and the cost of the external auditor's invoice.

Section 3: Items for Discussion & Decision

2025/43 Community Grant Applications

The Finance & Audit committee agreed the following resolutions:

a) Proposed: Cllr J Kenton Seconded: Cllr Baker
Unanimous

Resolved: Following recommendation of the Grants subcommittee

- Award The Museum £1,000,
- Award Trident £400
- Award Blackdown Acapella £660
- Reject The Youth Adventure Trust on the grounds the benefit to Chard children was very limited.

b) Proposed: Eggins Seconded: Cllr Bulmer
For: 4 Abstain: 3

Resolved: Following recommendation of the Grants subcommittee

- Awarded the Carnival £1,000
- Awarded the Town Team £1,000

2025/44 Date of Next Meeting

Committee noted scheduled date of the next Finance & Audit Committee meeting is 2nd December 19.00 2025

_____ _____

Chair: **Date:**

Signed on behalf of the chair.

T.M. Eggins 15/12/2025

CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Bates Chief Executive & Town Clerk David Bell

MINUTES

Finance & Audit Committee held on **Monday 16th June 2025** at 6.00pm in The Guildhall, Fore Street, Chard TA20 1PP

Councillors Present: Cllr Baker, Cllr Bulmer, Cllr O'Brien & Cllr Williams (Vice Chair),

Officers Present:
Chief Executive & Town Clerk, David Bell; Beverley Newman, Democratic Service Officer; Teresa Turnbull Finance Officer.

Public Participation Time.
No members of the public were present.

Section1 Standing Items:

2025/09 Apologies for absence
Apologies were received from Cllrs: Hassan, A Kenton, J Kenton, - Personal

Proposed Cllr Baker Seconded Cllr Bulmer
Unanimous

Resolved: To accept the Councillors apologies.

2025/10 Declarations of interest
Declarations of interest were made by:

- Cllr Baker for matters relating to Somerset Council
- Cllr O'Brien for matters relating to payments for the Chard Area Youth Committee.

2025/11 Committee Meeting Minutes
A Cllr requested the minutes for the 12th May Finance & Audit Committee be rewritten and resubmitted at the next Finance & Audit meeting. Chief Executive & Town Clerk agreed for this to be undertaken.

Section 2: Items For Noting

2025/12 Detailed Income and Expenditure

Proposed: Cllr Baker Seconded: Cllr O'Brien
Unanimous

Resolved: To defer this item to Finance & Audit meeting 23rd June 2025, pending further information.

2025/13 Chard Town Council Bank Reconciliation Statement

Proposed: Cllr Baker Seconded: Cllr Bulmer
Unanimous

Resolved: To defer this item to the Finance & Audit 23rd June 2025 meeting due to the figures presented requiring a Committee decision and should have appeared in Section 3 of the agenda.

2025/14 Asset Register
Committee noted this document was currently being prepared for Full Council.

2025/15 Payments Over £500 Q4 2024/25
Committee noted this document.

Section 3: Items for Discussion & Decision

2025/16 Internal Audit Report
Note internal report & quarterly auditor by Councillors

- Committee noted the Internal Auditors report, however specific concerns were raised with regard to some of the information in the *Notes* column of the Internal Audit Report Table and requested the Chief Executive & Town Clerk communicate these concerns with the auditor.

  Proposed: Cllr Baker Seconded: Cllr Bulmer
  Unanimous

- Resolved: Given there were only 4 members present at this meeting, Officers to e-mail all Finance and Committee members, requesting 4 committee members to undertake a quarterly audit using the recently devised Internal Control Checklist'

2025/17 Chard Town Council Reserves Notes Report

Proposed: Cllr Baker Seconded: Cllr O'Brien
Unanimous

- **Resolved:** To defer this part item to the Finance & Audit meeting 23rd June 2025 pending further information.

  Proposed: Cllr Baker Seconded: Cllr Bulmer
  Unanimous

- **Resolved:** To agree to the transfer of £5,861.50 from Capital Receipts Reserves to the General Fund in principal, subject to checking what this capital money can be spent on.

2025/18 Date of Next Meeting
The scheduled date of the Finance & Audit Committee meeting is 22nd July 2025 however it was agreed to have an earlier meeting 23rd June 2025 at 18.00 given the number of outstanding documents yet to be submitted, in order to meet the deadline for publishing the Annual Governance Accounting Review.

Chair: **Date:**

T. W. Fagan

Signed on behalf of the chair

15/12/2025

CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Bates Chief Executive & Town Clerk David Bell

MINUTES

Finance & Audit Extraordinary Meeting held on **Monday 23rd June 2025** at 6.00pm in The Guildhall, Fore Street, Chard TA20 1PP

Councillors Present: Cllr Baker, Cllr Bates, Cllr Bulmer, Cllr O'Brien & Cllr Williams (Vice Chair),

Officers Present:
Chief Executive & Town Clerk, David Bell; Kevin Dyer Operations Manager;
Beverley Newman, Democratic Service Officer.

Public Participation Time.
I member of the public was present. No questions were received.

Section1 Standing Items:

2025/19 **Apologies for absence**
Apologies were received from Cllrs: Hassan, A Kenton, J Kenton & Richter - Personal

Proposed Cllr O'Brien Seconded Cllr Bulmer
Unanimous
Resolved: To accept the Councillors apologies.

2025/20 **Declarations of interest**
No declarations of interest were made.

Cllr Baker asked for an agenda item for minutes of the last meeting even if they had not been written. It would then be noted

Section 2: Items For Noting

2025/21 **Detailed Income and Expenditure Report 2024/25**
Committee noted the report.

2025/22 **Chard Town Council 2024/25 Bank Reconciliation Statement**
Committee noted the statement.

2025/23 **Chard Town Council Reserve Balance report 2024/25**
Officers were requested to identify a previous resolution that shows Council agreed to the transfer of £6,000 from Ear Marked Reserves (EMR) for 'Play Equipment'

2025/24 **Asset Register**
Committee noted the existing Asset Register was under review.

Section 3: Items for Discussion & Decision

2025/25 **Finance & Audit Grants Sub Committee**
The following Committee members all agreed being a Finance & Audit sub-committee member:

- Cllr Baker
- Cllr Bulmer
- Cllr Bates
- O'Brien
- Williams

It was suggested by a Cllr that those Committee members unable to make this meeting be e-mailed to ask if they would like to be on the Finance & Audit sub-committee.

2025/26 **Date of Next Meeting**
The scheduled date of the Finance & Audit Committee meeting is 22nd July 2025

_____ _____

Chair: **Date:**

Signed on behalf of the chair

T. M. Eggins 15/12/2025

CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Bates Chief Executive & Town Clerk David Bell

MINUTES

Finance & Audit Committee held on **Monday 12th May 2025** at 6.00pm in The Guildhall, Fore Street, Chard TA20 1PP

Councillors Present: Cllr Baker, Cllr Bulmer, Cllr Hassan, Cllr A Kenton, Cllr J Kenton, & Cllr Williams (Chair),

Officers Present:
Chief Executive & Town Clerk, David Bell; Operations Manager, Kevin Dyer; Beverley Newman, Democratic Service Officer; Carrie Pillow, Temporary Responsible Finance Officer, (via Zoom); Teresa Turnbull Finance Officer.

Public Participation Time.
There were no members of the public present. Five members of the public spoke.

Section1 Standing Items:

2025/01 Apologies for absence
Apologies were received Cllr Richter, Cllr Webb - Personal

Proposed Cllr J Kenton Seconded Cllr Baker
Unanimous
Resolved: To accept the Councillors apologies.

2025/02 Declarations of interest
No declarations were made

2025/03 Committee Meeting Minutes

Proposed Cllr J Kenton Seconded Cllr A Kenton
For: 5 Abstain: 1

Resolved: The Committee accepted the minutes of the 4th September 2024 as accurate record subject to the Public Participation comments being removed as they do not form part of the minutes.

Section 2: Items For Noting

2025/04 Chard Town Council 2025 Bank Reconciliation Statement
Committee deferred this item pending further information.

2025/05 Chard Town Council Detailed Budget Summary
Committee deferred this item pending information.

2025/06 Local Government Pension Scheme (LGPS) Discretion Policy
Committee noted this policy and the requirement for it be updated & applied

Section 3: Items For Discussion And Decision

2025/07 **Chard Town Council Reserve Notes Report**

Proposed Cllr Baker — Seconded Cllr Hassan
For: 6 — Abstain: 1

Resolved: The Chief Executive & Town Clerk withdrew this item

2025/08 **Date of Next Meeting**
Committee agreed the frequency and dates of 2025/26 Finance & Audit Committee meetings would be agreed at next the Full Council Meeting 27th May 2025

_____ _____

Chair: **Date:**

T. M. Ferris

Signed on behalf of the chair

15 / 12 / 2025

CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Bates Chief Executive & Town Clerk David Bell

MINUTES

Finance & Audit Extraordinary Meeting held on **Monday 22 July 2025** at 19.00pm in The Guildhall, Fore Street, Chard TA20 1PP

Councillors Present: Baker, Bates, Bulmer, A Kenton, J Kenton, O'Brien, Richter, & Williams (Vice Chair),

Officers Present:
Chief Executive & Town Clerk, David Bell; Finance Officer, Teresa Turnbull.

Public Participation Time.
Representatives from Churches Together & Youth Adventure Trust gave an overview of their community grant application.

Section1 Standing Items:

2025/17 Apologies for absence
Apologies were received from Cllr Hassan

Proposed Cllr Bates Seconded Cllr Baker
Unanimous

Resolved: To accept the Councillors apologies.

2025/28 Declarations of interest
Declarations of interest were made by Cllr Baker in respect of agenda items;

- 2025/33, items ii) due to being a Somerset Councillor & iii) being Chair of the Carnival committee &
- 2025/31 as there was a payment to the Carnival

A declaration of interest was made by Cllr O'Brien in respect to agenda item 2025/31 as there was a payment to Chard Area Youth.

A declaration of interest was made by Cllr Williams in respect to 2025/33, item iii) being a member of the Carnival

A declaration of interest was made by Cllr Bulmer 2025/33, item ii) due to being an employee of Somerset Council.

A councillor suggested changing the order of the agenda moving 2025/33 *Submitted Community Grant Applications* for discussion first.

2025/29 Minutes
12/05/25,17/06/25, 23/06/25 (Extraordinary)

Proposed: Cllr Baker Seconded Cllr J Kenton

Resolved: For Officers to listen to the recordings of all 3 meetings and amend the minutes for all 3 meetings.

Section 2: Items For Noting

2025/30 Chard Town Council Reserve Balance Report 2024/25

Proposed: Cllr Baker Seconded: Cllr Bates
Unanimous

Resolved: To go back to Full council for review of the EMR amounts with particular regard to £14K CIL, 25K Guildhall & 15K Cemetery.

2025/31 Payments Over £500 Q1 2025/2026

Committee noted the report and raised questions on tree work, IT support provision, and HR providers which the Chief Executive & Town clerk agreed to clarify outside if this meeting.

2025/32 Schedule for Community Grant Applications

Committee agreed the schedule and to meet in two weeks to review the community grants funding policy.

Proposed: Cllr J Kenton Seconded: Cllr O'Brien
Unanimous

Resolved: To agree the grants application schedule

Section 3: Items for Discussion & Decision

2025/33 Submitted Community Grant Applications – Pre Agreement Of Schedule

i. Youth Adventure Trust

Proposed: Cllr O'Brien Seconded: Cllr J Kenton

Resolved: To defer the Youth Adventure Trust application for the Grants Subcommittee to look at for the next grant round in more detail as they had not received the application in time to go through it.

ii. Chard Town Carnival

Proposed: Cllr O'Brien Seconded: Cllr Bulmer

Resolved: To award the Carnival £1,000

iii. Octagon & Westlands

Proposed: Cllr O'Brien Seconded: Cllr Bates

Resolved: Not to award Octagon &Westlands a community grant because they are a however the Mayor would like to support their event using the Mayoral allowance. The detail of which to be discussed outside of this meeting.

iv. Chard Churches Together

Proposed: Cllr O'Brien Seconded: Cllr Bulmer

Resolved: To award Churches Together £750

2025/34 Capital Receipts Reserve
This item was withdrawn.

2025/35 Date of Next Meeting
The scheduled date of the Finance & Audit Committee meeting is 7th October 2025

_____ _____

Chair: **Date:**

Signed on behalf of the chair

T.M. Eggins 15/12/2025

Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Victoria Bates
Chief Executive & Town Clerk: David Bell

MINUTES

Minutes of the meeting of the **Amenities and Events Committee** held on **Tuesday 9th September 2025 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.

Present: Councillors; Baker (Chair), Bulmer, Eggins, Hussey, O'Brien, and Williams.

In Attendance: Chief Executive & Town Clerk (CE&TC) David Bell, , Kevin Dyer Deputy Town Clerk & Operations Manager.

Public Participation Time

No members of the public were in attendance.

A presentation on CCTV matters was given by Mr Dan Chard.
The Chairman thanked Mr Chard and suggested that he meet with the Chief Executive & Town Clerk to move matters forward and also consider the wider aspects of CCTV around the town, which could then be brought back to Full Council.

Section 1 – Standing Items

2025/21 **Apologies for Absence**
Apologies were received from Cllrs, A Kenton, J Kenton, Hassan and Shortland.
All personal.

2025/22 **Declarations of Interest**
Councillor Bulmer, for clarity, regarding Item 2025/34 (Flower Beds) sought clarification on his position and intends to stay for that item. There being no financial considerations, this was agreed.

2025/23 **Committee Meeting Minutes**
The minutes had been previously circulated. Some Councillors stated they had not received the minutes and others confirmed they had.

Minutes of the 11th of March 2025:

Proposed: Councillor Hussey Seconded: Councillor Williams

Unanimous

Resolved:

To approve the Minutes of 11th March 2025.

17th of June 2025:

It was agreed the minutes generally reflect matters resolved. Item 2025/16 should read “Rotary Club and Peace Garden”, not “see page 4”. It was agreed that Chard Town Council to work in partnership with Chard Rotary Club using the garden adjacent to the old office to create a peace garden.

Proposed: Councillor Williams Seconded: Councillor Hussey.

For: 5, Against: 0, Abstentions 2.

Resolved:

Subject to these minor changes, to accept the Minutes of the 17th June 2025.

Section 2 – Items To Note

2025/24 **Chief Executive & Town Clerk Updates**.
The Jocelyn Park changing rooms have been made watertight and meetings were being organised to discuss finances and handover.

It was noted and appreciated that there is other work to be done.

Committee noted the current situation.

2025/25 **Ashcroft Park Disabled Equipment**
Officers are in the process of obtaining quotes from specialists. There is a lot of community interest in this, both on social media and directly to the council.

The Committee noted the update.

2025/26 **Halcombe Park**
The landowner has been approached and will not give approval for the Dirt Track due to the earthworks involved. However, he did state he would be amenable to the installation of the gravel pedestrian track around the perimeter.

The Committee noted the update.

2025/27 **Rotary Club and Peace Garden**
The Chief Executive & Town Clerk was happy to proceed with Councillor Bulmer present as the item is to note the current situation and there are no financial matters or decisions to be taken.

The Committee noted that the project is progressing well and does not require funding from Chard Town Council.

2025/28 **Chapel Gates**
Positive comments were made about the design and appearance.

Committee noted that the gates had been installed, and all works are complete under budget.

2025/29 Tree Work

Councillor Baker declared a personal interest on this one, as a member of the PCC for St Mary's Church.
The Chief Executive & Town Clerk was requested to look at the funding situation and consider EMR matters with a view to proposing virement at Full Council, should it be appropriate.

Committee noted that works at St Mary's Churchyard, Henson Park and Stringfellow Park have been completed.

2025/30 Outcomes Somerset and Devon Fire and Rescue Service Operational Review of the Guildhall

Members noted that our caretaking staff are very focused on the safety of the building. A new fire panel had been installed 18 months ago and three fire visits had been undertaken by Somerset and Devon Fire Rescue Team. Councillors thanked the team.

Committee noted the outcome.

2025/31 Allotment Plot Clearance

Councillors noted that plot clearance currently cost between £300 and £400.
15 plots are left unattended. Within this there are, perhaps, five people that are seriously ill.
It was recognised as a credit to the reception team for achieving improvements in the systems and processes.
There are four forum meetings per year, and a very good relationship has been built up with the Allotment Committee. Changes to the eviction process with be brought to Full Council in due course.

Committee noted the item.

The Chief Executive left the meeting at 19:43 to investigate the higher than normal rainfall and returned again at 19:45

2025/32 Chard to Ilminster Cycle Path

Responsibilities, ownerships and such matters are all clearly definable. What is missing is the will to do something on a tripartite approach. The matter is to be further investigated by the Officers.

Committee note the situation and the way forward.

2025/33 Events Updates

Staff sickness had prevented a written report being produced. However, the previous report had been comprehensive. The team are endeavouring to bring events across parks as well as at the Guildhall.

Upcoming events were noted and include Carnival, Street Fair, Remembrance and Christmas lights. It was commented that this is a very busy time of year.

Committee noted the events update.

Section 3 Items For Decision

2025/34 Flower Beds

There is great interest, particularly from our community, in maintaining all flowerbeds in Chard.

Proposed: Councillor Richter Seconded: Councillor Williams.

Resolved:
That Chard Town Council enters into a Gentleman's Agreement with Somerset Council so that it maintains all flowerbeds in Chard, including those currently maintained by Somerset Council.

Unanimous.

2025/35 Allotments Eviction and Appeals

Councillors thanked the team for the work that had gone into this document and the discussions with the allotment holders. The document was considered easy to read.

Proposed: Councillor Bulmer Seconded: Councillor Eggins

Resolved:
That the policy be recommended to Full Council for approval.

Unanimous.

2025/20 Date of next meeting

The next meeting of the A&E Committee will be on **Tuesday 14th October 2025 2025** in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP

01460 239567 www.chard.gov.uk

Mayor: Cllr Victoria Bates

Chief Executive & Town Clerk: David Bell

MINUTES

Minutes of the meeting of the **Amenities and Events Committee** held on **Tuesday 9th December 2025 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.

Present: Councillors; Baker (Chair), Bulmer & Eggins,

In Attendance: Chief Executive & Town Clerk (CE&TC) David Bell and Operations Manager Kevin Dyer

Public Participation Time

Section 1 – Standing Items

2025/56 Apologies for Absence

Apologies were received from Cllrs: Hassan, Hussey, A Kenton, J Kenton, Richter Shortland and Williams

Apologies were unanimously accepted.

2025/57 Declarations of Interest

There were no declarations of interest made

2025/58 Committee Meeting Minutes

Committee noted the 11th November Amenities & Events minutes would appear on the January agenda.

The Committee chair did not wish to take decisions despite the meeting being quorate

Section 2 – Items To Note

2025/59 Operations Update.

Committee notes the oral updates received from the Operations Manager on the following:

a) Updates on all projects

i) Jocelyn Park Changing Rooms

ii) Amenities Staff Mess Room

b) There is subsidence at the older part of Zembard Lane Cemetery. This will be kept under surveillance and committee will be provided with updates as necessary

c) Ashcroft Play Park

i) Maintenance of fencing and provision of a new gateway will be provided as appropriate

ii) Following inspections of the wooden climbing frame Officers are concerned with the integrity of the structure. It was agreed this would be removed as soon as possible.

iii) Maintenance of the pathway around Ashcroft Play Park will take place early in the New Year.

d) Playground Report external Audit

e) Allotment Car Park and security issues – The Operations Manager is progressing these matters.

2025/60 **Events Updates**
Committee noted the Events report

Section 3 –Items For Decision

2025/61 **Removal Of Sandpit At Jocelyn Park**.
Committee were asked to consider the removal of the sandpit at Jocelyn Park due to the level of hazardous waste.

Proposed: Cllr Baker Seconded: Cllr Eggins
Unanimous

Resolved Agree the removal of the sandpit at Jocelyn Park.

2025/62 **Resurfacing Of Skate Park**
Committee asked this be deferred and raised at the December Full Council meeting so that spend could be agreed.

2025/63 **To Resolve To Exclude Members Of The Press And Public**

As certain items are expected to include the consideration of exempt information Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

Proposed: Cllr Bulmer Seconded: Cllr Eggins
Unanimous

Resolved To Exclude Members Of The Press And Public

2025/64 **Guildhall Hire Charges**

DRAFT

It was noted that a Task and Finish Group had met and drawn up some proposals which required further work and need to be brought back to this Committee at a future meeting.

2025/65 **Date of next meeting**

The next meeting of the A&E Committee will be on **Tuesday 13th January 2026** in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

The Chair thanked all for attending the meeting. The meeting closed at 20.03

Signed: Date:

DRAFT

Chard Town Council

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Victoria Bates
Chief Executive & Town Clerk: David Bell

MINUTES

Minutes of the meeting of the **Amenities and Events Committee** held on **Tuesday 11th November 2025 at 7pm** in the Guildhall, Fore Street, Chard TA20 1PP.

Present: Councillors; Baker (Chair), Bates, Bulmer, Eggins, Hussey, A Kenton, J Kenton O'Brien, Richter and Shortland

In Attendance: Chief Executive & Town Clerk (CE&TC) David Bell and Operations Manager Kevin Dyer

Public Participation Time

Section 1 – Standing Items

2025/47 **Apologies for Absence**
Apologies were received from Cllrs: Hassan & Williams.
Personal
Apologies were unanimously accepted.

2025/48 **Declarations of Interest**
There were no declarations of interest made

2025/49 **Committee Meeting Minutes**
Consideration of minutes was deferred as some councillors stated they hadn't been able to look at them in advance of the meeting.

Section 2 – Items To Note

2025/50 **Chief Executive & Town Clerk Updates**.

a) Budget Planning – Chief Executive & Town Clerk explained that only agreed projects would be taken forward into the budget

b) Staffing Updates – Sickness and vacancies were taken into account by the HR Committee

c) Guildhall Operational Hours – Christmas Opening Hours – Staff leave, statutory days and cover have been taken into account

2025/51 **Operations Updates**
An update on current actions was provided by the Operations Manager & noted by the committee

2025/52 **Events Update**
Committee noted the Events report

2025/53 **To Resolve To Exclude Members Of The Press And Public**

As certain items are expected to include the consideration of exempt information Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

Proposed: Cllr Bulmer Seconded: Cllr Bates

Resolved To Exclude Members Of The Press And Public

Section 3 – Confidential Items For Decision

2025/54 **Guildhall Hire Charges**

Proposed: Cllr Baker Seconded: Cllr Bates
For: 6 Abstain: 1 Against: 1

Resolved: To a) set up a Task & Finish group to review the Guildhall hire charges, b) consider the policy for the hire of the Guildhall.

2025/55 **Date of next meeting**
The next meeting of the A&E Committee will be on **Tuesday 9th December 2025** in The Guildhall, Fore Street, Chard TA20 1PP commencing at 7pm.

The Chair thanked all for attending the meeting. The meeting closed at 21.10.

Signed: Date:

DRAFT

Chard Town Council

12 January 2026 (2025 - 2026)

Committed Spend

All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

01 Precept / Reserves

		Receipts			Payments					Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position	
1	Precept	1,185,000.00	1,185,000.00								(0%)
131	Reserve - Play Equip reserve	6,000.00		-6,000.00	6,000.00				6,000.00		(0%)
132	Reserve - Play Areas	14,000.00		-14,000.00	14,000.00				14,000.00		(0%)
133	Reserve - Cemetery	15,000.00		-15,000.00	15,000.00				15,000.00		(0%)
134	Reserve - Guildhall	25,000.00		-25,000.00	25,000.00				25,000.00		(0%)
135	Reserve - General Reserve Budgeted usage	146,631.00		-146,631.00						-146,631.00	(-100%)
	SUB TOTAL	**1,391,631.00**	**1,185,000.00**	**-206,631.00**	**60,000.00**				**60,000.00**	**-146,631.00**	**(-10%)**

02 Income Other

		Receipts			Payments					Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position	
2	Rent Received	102.00	425.00	323.00						323.00	(316%)
3	Letting Income		1,242.48	1,242.48						1,242.48	(N/A)
4	Interest Received	10,000.00	12,581.11	2,581.11						2,581.11	(25%)
5	Guildhall - Bookings / Rent	32,020.00	26,980.04	-5,039.96						-5,039.96	(-15%)
6	Guildhall - Hirers Refreshments	150.00	75.00	-75.00						-75.00	(-50%)
7	Guildhall - Antiques Fair	650.00	525.08	-124.92						-124.92	(-19%)
8	Guildhall - FiT Electric Generation Tariff	550.00		-550.00						-550.00	(-100%)
9	Guildhall - FiT Electric Export Tariff	100.00		-100.00						-100.00	(-100%)
10	Events Income		1,419.99	1,419.99						1,419.99	(N/A)
11	Market Income	2,000.00	1,401.09	-598.91						-598.91	(-29%)
12	Allotment - Rents	4,600.00	4,876.36	276.36						276.36	(6%)
13	Allotment - Licence	256.00	25.00	-231.00						-231.00	(-90%)
14	Cemetery - EROB	7,000.00	3,220.00	-3,780.00		279.35		279.35	-279.35	-4,059.35	(-57%)
15	Cemetery - Interment	17,500.00	10,546.00	-6,954.00						-6,954.00	(-39%)
16	Cemetery - Memorial	3,000.00	2,602.54	-397.46						-397.46	(-13%)
17	Cemetery - letting	82.00		-82.00						-82.00	(-100%)
18	Operations - Sponsorship		1,616.65	1,616.65						1,616.65	(N/A)
19	Operations - Rent Received	3,781.00	1,012.19	-2,768.81						-2,768.81	(-73%)
20	Customer photocopies	26.00	134.20	108.20						108.20	(416%)
21	Commission Income	20.00		-20.00		-5.00		-5.00	5.00	-15.00	(-75%)
23	Grant Income		692.95	692.95						692.95	(N/A)
128	Operations Recycle - Metal		39.90	39.90						39.90	(N/A)
	SUB TOTAL	**81,837.00**	**69,415.58**	**-12,421.42**		**274.35**		**274.35**	**-274.35**	**-12,695.77**	**(-15%)**

02b Vat

		Receipts			Payments					Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position	
130	Vat Refund		7,910.07	7,910.07						7,910.07	(N/A)
	SUB TOTAL		**7,910.07**	**7,910.07**						**7,910.07**	**(N/A)**

03 General Council Administration

		Receipts			Payments					Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position	
26	Health & Safety (GCA)				2,044.00	50.00		50.00	1,994.00	1,994.00	(97%)
27	Training & Travel (GCA)				4,344.00	9.60		9.60	4,334.40	4,334.40	(99%)
28	Telephones (GCA)				1,533.00	1,758.58		1,758.58	-225.58	-225.58	(-14%)
29	Postage and Stationery (GCA)				1,737.00	1,300.74	81.51	1,382.25	354.75	436.26	(25%)
30	Subscriptions (GCA)				4,088.00	3,462.16		3,462.16	625.84	625.84	(15%)
31	Insurance (GCA)				40,000.00	39,263.49		39,263.49	736.51	736.51	(1%)
32	Photocopy and Printing Charges (GCA)				2,146.00	1,224.56		1,224.56	921.44	921.44	(42%)
33	IT Software / Hosting and Support				10,970.00	13,869.44	1,188.42	15,057.86	-4,087.86	-2,899.44	(-26%)

34	Staff Recruitment (GCA)			5,000.00	370.00		370.00	4,630.00	4,630.00	(92%)
35	Advertising (GCA)									(N/A)
36	Maintenance/Service Contracts (GCA)			3,373.00				3,373.00	3,373.00	(100%)
38	Equipt/Furniture/Small Tools (GCA)			2,000.00	714.85	753.98	1,468.83	531.17	1,285.15	(64%)
39	Bank Charges/ Sum Up	-0.47	-0.47	1,533.00	539.69		539.69	993.31	992.84	(64%)
40	Legal and Professional Fees (GCA)			25,000.00	11,435.29		11,435.29	13,564.71	13,564.71	(54%)
42	Website (Council)			2,146.00	240.00		240.00	1,906.00	1,906.00	(88%)
129	Consultant - RFO				4,240.00		4,240.00	-4,240.00	-4,240.00	(N/A)
	SUB TOTAL	**-0.47**	**-0.47**	**105,914.00**	**78,478.40**	**2,023.91**	**80,502.31**	**25,411.69**	**27,435.13**	**(25%)**

03b Administration Salaries

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
24	Payroll - Admin (GCA)				278,800.00	147,054.86	57,034.05	204,088.91	74,711.09	131,745.14	(47%)
	SUB TOTAL				**278,800.00**	**147,054.86**	**57,034.05**	**204,088.91**	**74,711.09**	**131,745.14**	**(47%)**

04 Civic and Democratic (Members)

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
43	Training, Travel and Allowance (Members)				8,000.00	180.00		180.00	7,820.00	7,820.00	(97%)
46	Civic Events				5,110.00	2,944.23		2,944.23	2,165.77	2,165.77	(42%)
48	Culturally Chard										(N/A)
49	Mayor's Allowance - (April May)		-265.62	-265.62	2,512.00	2,162.05		2,162.05	349.95	84.33	(3%)
50	Councillors' Expenses				153.00	39.99		39.99	113.01	113.01	(73%)
51	Civic & Regalia costs		2,875.88	2,875.88	1,500.00	303.12		303.12	1,196.88	4,072.76	(271%)
52	Election Expenses				10,000.00	7,130.56		7,130.56	2,869.44	2,869.44	(28%)
53	Town Crier Honorarium				500.00	500.00		500.00			(0%)
54	Mace Bearer Honorarium				500.00	500.00		500.00			(0%)
136	Mayor's Allowance - (Jun- Mar)				5,000.00	1,019.32		1,019.32	3,980.68	3,980.68	(79%)
137	Town Crier Event / Competition					733.30		733.30	-733.30	-733.30	(N/A)
	SUB TOTAL		**2,610.26**	**2,610.26**	**33,275.00**	**15,512.57**		**15,512.57**	**17,762.43**	**20,372.69**	**(61%)**

04b Mayors fundraising income

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
22	Mayor's Fundraising Income	500.00	3,576.92	3,076.92		1,731.00		1,731.00	-1,731.00	1,345.92	(269%)
45	Mayor's Fundraising Payments				1,000.00				1,000.00	1,000.00	(100%)
	SUB TOTAL	**500.00**	**3,576.92**	**3,076.92**	**1,000.00**	**1,731.00**		**1,731.00**	**-731.00**	**2,345.92**	**(156%)**

05 Community Services and Support

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
44	Youth Council				511.00				511.00	511.00	(100%)
55	Christmas Lights				25,000.00	22,456.95		22,456.95	2,543.05	2,543.05	(10%)
56	S137 Community Grants				10,000.00	7,810.00		7,810.00	2,190.00	2,190.00	(21%)
57	Youth Services Support Grant				40,000.00	17,777.66		17,777.66	22,222.34	22,222.34	(55%)
140	Hive -Refurbishment -Youth Centre				30,000.00	29,287.67	14,439.67	43,727.34	-13,727.34	712.33	(2%)
141	Hive-Utilities -Youth Centre				10,000.00	738.88	382.49	1,121.37	8,878.63	9,261.12	(92%)
142	KIND Chard IT Support		2,330.00	2,330.00		1,554.00		1,554.00	-1,554.00	776.00	(N/A)
143	KIND Chard Salaries		18,000.00	18,000.00		7,275.40	9,097.52	16,372.92	-16,372.92	10,724.60	(N/A)
	SUB TOTAL		**20,330.00**	**20,330.00**	**115,511.00**	**86,900.56**	**23,919.68**	**110,820.24**	**4,690.76**	**48,940.44**	**(42%)**

06 Operations Department

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
96	PPE (Operations)				3,000.00	1,196.11		1,196.11	1,803.89	1,803.89	(60%)
97	Training, Travel and Allowance (Operations)				10,220.00	635.00		635.00	9,585.00	9,585.00	(93%)
98	Rates (Operations)				1,449.00				1,449.00	1,449.00	(100%)

99	Water Charges (Operations)			100.00	46.20	79.88	126.08	-26.08	53.80	(53%)
100	Rent Payable (Operations)			920.00				920.00	920.00	(100%)
101	Electricity (Operations)			5,110.00	1,201.47	203.69	1,405.16	3,704.84	3,908.53	(76%)
102	Janitorial (Operations)			307.00				307.00	307.00	(100%)
103	Refuse/Waste Disposal (Operations)			14,000.00	6,794.01	2,266.82	9,060.83	4,939.17	7,205.99	(51%)
105	Telephones (Operations)			2,100.00	1,212.47	25.00	1,237.47	862.53	887.53	(42%)
107	Property Maintenance (Operations)			5,000.00	1,162.20		1,162.20	3,837.80	3,837.80	(76%)
108	Grounds Maintenance (Operations)			2,000.00				2,000.00	2,000.00	(100%)
109	Play Equipment Maintenance (Operations)			20,000.00	1,539.50		1,539.50	18,460.50	18,460.50	(92%)
110	Street Furniture (Operations)			2,044.00	640.68		640.68	1,403.32	1,403.32	(68%)
111	Equiment Hire (Operations)	30.36	30.36	10,000.00	206.76		206.76	9,793.24	9,823.60	(98%)
112	Equipment Maintenance (Operations)			10,000.00	2,928.68	170.00	3,098.68	6,901.32	7,071.32	(70%)
113	Vehicle Maintenance (Operations)			3,270.00	2,665.26	23.98	2,689.24	580.76	604.74	(18%)
114	Equipt/Furniture/Small Tools (Operations)			5,110.00	1,456.67		1,456.67	3,653.33	3,653.33	(71%)
115	Vehicle Hire (Operations)			10,000.00				10,000.00	10,000.00	(100%)
116	Vehicle Fuel (Operations)			4,599.00	3,596.67	197.57	3,794.24	804.76	1,002.33	(21%)
117	Vehicle Licence / Insurance (Operations)			5,000.00	910.00		910.00	4,090.00	4,090.00	(81%)
119	Flower Baskets / Flower Beds (Operations)			8,380.00	1,372.28		1,372.28	7,007.72	7,007.72	(83%)
120	Arboriculture (Operations)			20,000.00	15,170.00		15,170.00	4,830.00	4,830.00	(24%)
121	CCTV (Operations)			546.00				546.00	546.00	(100%)
122	Emergency Resilience (Operations)			7,000.00	455.14	3,000.00	3,455.14	3,544.86	6,544.86	(93%)
	SUB TOTAL	**30.36**	**30.36**	**150,155.00**	**43,189.10**	**5,966.94**	**49,156.04**	**100,998.96**	**106,996.26**	**(71%)**

06b Operations Dept Salaries

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
95	Payroll (Operations)				200,000.00	156,449.04	60,083.65	216,532.69	-16,532.69	43,550.96	(21%)
	SUB TOTAL				**200,000.00**	**156,449.04**	**60,083.65**	**216,532.69**	**-16,532.69**	**43,550.96**	**(21%)**

07 Guildhall

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
60	Temporary / Casual Staff (Guildhall)				30,000.00	3,218.58		3,218.58	26,781.42	26,781.42	(89%)
61	PPE (Guildhall)				5,000.00	20.07		20.07	4,979.93	4,979.93	(99%)
62	Training, Travel and Allowance (Guildhall)				1,226.00				1,226.00	1,226.00	(100%)
63	Rates (Guildhall)				15,000.00	9,481.54		9,481.54	5,518.46	5,518.46	(36%)
64	Water Charges (Guildhall)				2,500.00	379.05	580.21	959.26	1,540.74	2,120.95	(84%)
65	Electricity (Guildhall)				27,500.00	11,710.42	2,286.79	13,997.21	13,502.79	15,789.58	(57%)
66	Gas (Guildhall)				17,500.00	5,141.16	1,734.25	6,875.41	10,624.59	12,358.84	(70%)
67	Janitorial (Guildhall)				1,601.00	614.96		614.96	986.04	986.04	(61%)
68	Telephones (Guildhall)					4.98		4.98	-4.98	-4.98	(N/A)
69	Hirers Refreshments (Guildhall)				1,000.00	300.80		300.80	699.20	699.20	(69%)
70	Advertising (Guildhall)				2,500.00	595.00		595.00	1,905.00	1,905.00	(76%)
71	Property Maintenance (Guildhall)				25,000.00	2,778.74	1,615.73	4,394.47	20,605.53	22,221.26	(88%)
72	Maintenance / Service Contracts (Guildhall)				10,000.00	4,793.22	827.00	5,620.22	4,379.78	5,206.78	(52%)
73	Equipt /Furniture /Small Tools (Guildhall)				10,000.00	2,204.72	475.33	2,680.05	7,319.95	7,795.28	(77%)
74	Licences (incl PRS) (Guildhall)				2,500.00	1,535.00		1,535.00	965.00	965.00	(38%)
75	Heating & Air Conditioning (Guildhall)										(N/A)
76	Solar Panels (Guildhall)				5,000.00				5,000.00	5,000.00	(100%)
77	Website (Guildhall)				500.00	391.03		391.03	108.97	108.97	(21%)
78	Acts (Guildhall)				15,000.00	2,071.17		2,071.17	12,928.83	12,928.83	(86%)
	SUB TOTAL				**171,827.00**	**45,240.44**	**7,519.31**	**52,759.75**	**119,067.25**	**126,586.56**	**(73%)**

07b Guildhall Salaries

		Receipts			Payments					Net Position	
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position	
58	Payroll - Admin (Guildhall)				61,000.00	38,045.46	14,526.99	52,572.45	8,427.55	22,954.54	(37%)
59	Payroll - Caretaking (Guildhall)				60,000.00	56,830.07	27,729.31	84,559.38	-24,559.38	3,169.93	(5%)
	SUB TOTAL				**121,000.00**	**94,875.53**	**42,256.30**	**137,131.83**	**-16,131.83**	**26,124.47**	

(21%)

08 Cemetery

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
80	Rates (Cemetery)				6,000.00	3,942.10		3,942.10	2,057.90	2,057.90 (34%)
81	Water Charges (Cemetery)					177.86	261.03	438.89	-438.89	-177.86 (N/A)
82	Electricity (Cemetery)				4,035.00	860.60	71.50	932.10	3,102.90	3,174.40 (78%)
84	Property Maintenance (Cemetery)				1,090.00	394.95		394.95	695.05	695.05 (63%)
85	Grounds Maintenance (Cemetery)				5,100.00				5,100.00	5,100.00 (100%)
86	Equipt / Furniture / Small Tools (Cemetery)				2,000.00				2,000.00	2,000.00 (100%)
87	Arboriculture (Cemetery)				5,110.00				5,110.00	5,110.00 (100%)
88	Legal & Professional Fees (Cemetery)				1,500.00				1,500.00	1,500.00 (100%)
89	Land Survey (Cemetery)				5,000.00				5,000.00	5,000.00 (100%)
138	New Burial Grounds Works Only (Cemetery)					4,335.91		4,335.91	-4,335.91	-4,335.91 (N/A)
	SUB TOTAL				**29,835.00**	**9,711.42**	**332.53**	**10,043.95**	**19,791.05**	**20,123.58 (67%)**

08b Cemetery Salaries

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
79	Payroll (Cemetery)				20,000.00				20,000.00	20,000.00 (100%)
	SUB TOTAL				**20,000.00**				**20,000.00**	**20,000.00 (100%)**

09 Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
91	Water Charges (Allotments)				800.00	97.91		97.91	702.09	702.09 (87%)
92	Rent Payable (Allotments)				2,146.00	1,500.00		1,500.00	646.00	646.00 (30%)
93	Postage & Stationery (Allotments)				164.00				164.00	164.00 (100%)
94	Grounds Maintenance (Allotments)				10,220.00	202.41		202.41	10,017.59	10,017.59 (98%)
	SUB TOTAL				**13,330.00**	**1,800.32**		**1,800.32**	**11,529.68**	**11,529.68 (86%)**

09b Allotments Salaries

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
90	Payroll - Admin (Allotments)				1,200.00				1,200.00	1,200.00 (100%)
	SUB TOTAL				**1,200.00**				**1,200.00**	**1,200.00 (100%)**

10 Markets

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
123	Rates (Markets)				633.00	242.02		242.02	390.98	390.98 (61%)
124	Advertising (Markets)				1,000.00				1,000.00	1,000.00 (100%)
125	Car Parking (Markets)				3,000.00				3,000.00	3,000.00 (100%)
126	Outdoor Events (Markets)				20,000.00		80.00	80.00	19,920.00	20,000.00 (100%)
	SUB TOTAL				**24,633.00**	**242.02**	**80.00**	**322.02**	**24,310.98**	**24,390.98 (99%)**

11 Devolved services

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
127	Devolved Services Reserve				210,000.00	4,419.44	12,347.25	16,766.69	193,233.31	205,580.56 (97%)
	SUB TOTAL				**210,000.00**	**4,419.44**	**12,347.25**	**16,766.69**	**193,233.31**	**205,580.56 (97%)**

99 To Sort

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
139	To Sort		7.00	7.00		7.00		7.00	-7.00	(N/A)
	SUB TOTAL		**7.00**	**7.00**		**7.00**		**7.00**	**-7.00**	

(N/A)

Summary

NET TOTAL	**1,473,968.00**	**1,288,879.72**	**-185,088.28**	**1,536,480.00**	**685,886.05**	**211,563.62**	**897,449.67**	**639,030.33**	**665,505.67 (22%)**

Date	Net	VAT	Total	Description	Supplier
30.12.2025	£33.60	£0.00	£33.60	Bank/Service charges	Lloyds bank
29.12.2025	£121.80	£24.36	£146.16	Waste collection	Veolia
29.12.2025	£79.77	£15.95	£95.72	Mobile phones	Vodafone
29.12.2025	-£47.45	-£9.49	-£56.94	Guildhall Electricity	WME
29.12.2025	£49.91	£9.98	£59.89	Guildhall Electricity	WME
23.12.2025	£176.47	£35.29	£211.76	Equipment	Amazon
23.12.2025	£137.47	£27.49	£164.96	Property maintenance	Screwfix
22.12.2025	£0.85	£0.00	£0.85	Sumup fees	SUM UP
22.12.2025	£112.04	£22.41	£134.45	Equipment	Amazon
19.12.2025	£29.51	£0.00	£29.51	Bank/Service charges	Lloyds bank
24.12.2025	£152.34	£30.47	£182.81	PPE	Tudor environmental
24.12.2025	£110.00	£22.00	£132.00	Youth Centre -Refurbishment	Kings Group Ltd
24.12.2025	£1,091.25	£218.25	£1,309.50	Vehicle maintenance	Bartlett Park Garage
24.12.2025	£155.44	£0.00	£155.44	Youth Centre -Refurbishment	Jason Baker
24.12.2025	£17.00	£3.40	£20.40	Xmas cards	Chard Digital Print
24.12.2025	£1,006.92	£0.00	£1,006.92	Youth Centre -Refurbishment	R.A.Fathing
24.12.2025	£39.00	£7.80	£46.80	PPE	Eagle Plant
24.12.2025	£226.00	£0.00	£226.00	PPE	Merch Monkey
24.12.2025	£4,075.00	£0.00	£4,075.00	Young Peoples Centre - Refurbishment	D&G Builders
24.12.2025	£620.00	£0.00	£620.00	Youth Centre -Refurbishment	Darren Parsons
19.12.2025	£29,795.63	£0.00	£29,795.63	Payroll -Salaries	Chard Town Council
18.12.2025	£40.89	£2.04	£42.93	Boden Street Electricity	WME
18.12.2025	£75.81	£3.79	£79.60	Cemetery Electricity	WME
18.12.2025	£100.04	£5.00	£105.04	Recreational Ground Electricity	WME
18.12.2025	£78.00	£3.90	£81.90	Recreational Ground Electricity	WME
18.12.2025	£1,443.34	£288.67	£1,732.01	Guildhall Electricity	WME
18.12.2025	£49.04	£9.81	£58.85	Guildhall Electricity	WME
18.12.2025	£322.67	£64.53	£387.20	Uniform	South West School Wear Ltd
18.12.2025	£159.76	£31.96	£191.72	Stationery	VIKING
18.12.2025	£62.50	£12.50	£75.00	Play equipment	JEWSON
17.12.2025	£990.00	£0.00	£990.00	Guildhall cleaning	Magic Cleans Ltd
18.12.2025	£89.96	£17.99	£107.95	Equipment	NISBETS
16.12.2025	£702.64	£35.13	£737.77	Guildhall Gas	WME
16.12.2025	£275.04	£55.00	£330.04	Fuel	Fuel Genie
15.12.2025	£0.96	£0.00	£0.96	Sumup fees	SUM UP
15.12.2025	£10,538.10	£0.00	£10,538.10	PAYE & NI Payment	HMRC
15.12.2025	£8,327.24	£0.00	£8,327.24	Pension Payment	Somerset Council Pension Fund
15.12.2025	£48.18	£9.64	£57.82	Mobile phones	EE
11.12.2025	£1,218.00	£243.60	£1,461.60	Youth Centre -Refurbishment	Gale Plastic Products Ltd
11.12.2025	£30.27	£4.71	£34.98	Reimbursement	Victoria Bates
11.12.2025	£81.00	£16.20	£97.20	AOV Maintenance	Coomber Security Systems Ltd
11.12.2025	£75.00	£15.00	£90.00	Play equipment	JEWSON
11.12.2025	£98.28	£19.66	£117.94	Broadband	AF-Connect
11.12.2025	£57.00	£11.40	£68.40	Cemetery subscription	Scribe
11.12.2025	£230.00	£46.00	£276.00	Scribe subscriptions	Scribe
11.12.2025	£271.10	£0.00	£271.10	Youth Centre -Refurbishment	Jason Baker
11.12.2025	£316.87	£63.37	£380.24	PC Equipment	Amazon
11.12.2025	£2,000.00	£0.00	£2,000.00	Young Peoples Centre - Refurbishment	D&G Builders
11.12.2025	£1,000.00	£0.00	£1,000.00	Youth Centre -Refurbishment	Darren Parsons
11.12.2025	£37.50	£7.50	£45.00	Printing services	Chard Digital Print
11.12.2025	£25.00	£5.00	£30.00	Mobile phones	Aro
11.12.2025	£30.72	£6.14	£36.86	Water	Aquaid
11.12.2025	£315.00	£63.00	£378.00	IT	AF-IT
11.12.2025	£489.70	£97.94	£587.64	IT	AF-IT
11.12.2025	£205.58	£41.11	£246.69	Rental -Photocopier	1ST OFFICE
11.12.2025	£11,111.00	£0.00	£11,111.00	Youth provisions	The Hive Young Peoples Centre
11.12.2025	£1,148.24	£229.65	£1,377.89	Fire extinguisher service	Fire Service & Supplies
11.12.2025	£60.00	£12.00	£72.00	Boiler issue	CHG South West Ltd
11.12.2025	£163.30	£32.66	£195.96	Vehicle maintenance	Bartlett Park Garage
11.12.2025	£75.00	£15.00	£90.00	Play equipment	JEWSON
11.12.2025	£70.00	£14.00	£84.00	Youth Centre -Refurbishment	Kings Group Ltd
11.12.2025	£264.01	£0.00	£264.01	Youth Centre -Refurbishment	Jason Baker
11.12.2025	£420.33	£84.07	£504.40	Christmas lighting	The Festive Lighting Company
08.12.2025	£2.84	£0.00	£2.84	Sumup fees	SUM UP
04.12.2025	£12.39	£2.48	£14.87	Mayors events -refreshments	Home bargains
01.12.2025	£2.39	£0.00	£2.39	Sumup fees	SUM UP
01.12.2025	£24.40	£0.00	£24.40	Bank/Service charges	Lloyds bank
02.12.2025	£12.99	£0.00	£12.99	Monthly subscription	ZOOM
04.12.2025	£5.35	£1.07	£6.42	Mayors events -refreshments	Home bargains
04.12.2025	£2.46	£0.49	£2.95	Mayors events -refreshments	Sainsburys
05.12.2025	£140.08	£28.02	£168.10	Youth Centre -Refurbishment	Lampshop

Petty Cash

Date	Net	VAT	Total	Description	Supplier
01.12.2025	£7.24	£1.45	£8.69	Refreshments	Sainsburys
12.12.2025	£4.98	£1.00	£5.98	PC Equipment	Home bargains
19.12.2025	£2.15	£0.43	£2.58	Guildhall cleaning	Home bargains

Chard Town Council
The Guildhall
Fore Street
Chard
Somerset
TA20 1PP

Your Account

Sort Code 30-99-50
Account Number 54960560

BUSINESS ACCOUNT

01 December 2025 to 31 December 2025

Money In	£73,120.23	**Balance on 01 December 2025**	£26,620.37
Money Out	£83,283.42	**Balance on 31 December 2025**	£16,230.18

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Dec 25	[redacted]	FPI	227.00		26,620.37
01 Dec 25		FPI	226.00		26,846.37
01 Dec 25		PAY		24.40	26,821.97
01 Dec 25		FPI	140.61		26,962.58
02 Dec 25		DEB		12.99	26,949.59
04 Dec 25		BGC	12.00		26,961.59
04 Dec 25		FPI	58.00		27,019.59
04 Dec 25		FPI	58.00		27,077.59
04 Dec 25		FPI	226.00		27,303.59
04 Dec 25		DEB		2.95	27,300.64
04 Dec 25		DEB		6.42	27,294.22
04 Dec 25		DEB		14.87	27,279.35
05 Dec 25		BGC	130.90		27,410.25
05 Dec 25		FPI	226.00		27,636.25
05 Dec 25		FPI	85.90		27,722.15
05 Dec 25		FPI	23.10		27,745.25

(Continued on next page)

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

LLOYDS

BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
05 Dec 25	[redacted]	FPI	170.00		27,915.25
05 Dec 25		DEB		168.10	27,747.15
08 Dec 25		FPI	235.20		27,982.35
08 Dec 25		FPI	388.08		28,370.43
08 Dec 25		FPI	226.00		28,596.43
08 Dec 25		FPI	165.91		28,762.34
09 Dec 25		BGC	6,155.93		34,918.27
09 Dec 25		FPI	170.00		35,088.27
10 Dec 25		BGC	48.00		35,136.27
11 Dec 25		BGC	144.00		35,280.27
11 Dec 25		DD		5,660.05	29,620.22
11 Dec 25		DD		13,699.26	15,920.96
11 Dec 25		FPI	31.00		15,951.96
11 Dec 25		DEB		1,461.60	14,490.36
12 Dec 25		BGC	176.25		14,666.61
12 Dec 25		FPI	452.00		15,118.61
12 Dec 25		FPI	15.00		15,133.61
12 Dec 25		FPI	98.50		15,232.11
12 Dec 25		FPI	57.00		15,289.11
15 Dec 25		BGC	34.98		15,324.09
15 Dec 25		DD		57.82	15,266.27
15 Dec 25		DD		18,865.34	-3,599.07

(Continued on next page)

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

LLOYDS

BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
15 Dec 25	[redacted]	TFR	19,000.00		15,400.93
15 Dec 25		DEP	391.35		15,792.28
15 Dec 25		DEP	287.75		16,080.03
15 Dec 25		DEP	581.55		16,661.58
15 Dec 25		FPI	270.27		16,931.85
15 Dec 25		FPI	56.04		16,987.89
15 Dec 25		FPI	27.73		17,015.62
16 Dec 25		BGC	150.00		17,165.62
16 Dec 25		DD		330.04	16,835.58
16 Dec 25		DD		737.77	16,097.81
16 Dec 25		FPI	197.00		16,294.81
17 Dec 25		FPI	106.15		16,400.96
17 Dec 25		FPI	225.20		16,626.16
17 Dec 25		FPI	220.00		16,846.16
17 Dec 25		FPI	450.40		17,296.56
18 Dec 25		DD		1,751.87	15,544.69
18 Dec 25		DD		2,100.33	13,444.36
18 Dec 25		TFR	30,000.00		43,444.36
19 Dec 25		BGC	86.25		43,530.61
19 Dec 25		BP		1,823.39	41,707.22
19 Dec 25		BP		1,885.45	39,821.77
19 Dec 25		BP		2,197.70	37,624.07

(Continued on next page)

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

LLOYDS

BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
19 Dec 25	[redacted]	BP		1,370.21	36,253.86
19 Dec 25		BP		1,608.28	34,645.58
19 Dec 25		BP		2,284.65	32,360.93
19 Dec 25		BP		1,776.66	30,584.27
19 Dec 25		BP		1,799.09	28,785.18
19 Dec 25		BP		1,025.52	27,759.66
19 Dec 25		BP		3,082.75	24,676.91
19 Dec 25		BP		1,752.52	22,924.39
19 Dec 25		BP		4,291.63	18,632.76
19 Dec 25		BP		1,752.32	16,880.44
19 Dec 25		BP		1,402.32	15,478.12
19 Dec 25		BP		1,743.14	13,734.98
19 Dec 25		FPI	23.10		13,758.08
19 Dec 25		FPI	85.90		13,843.98
19 Dec 25		PAY		29.51	13,814.47
22 Dec 25		DEB		134.45	13,680.02
22 Dec 25		FPI	226.00		13,906.02
22 Dec 25		FPI	168.75		14,074.77
22 Dec 25		TFR	10,000.00		24,074.77
22 Dec 25		FPI	49.21		24,123.98
23 Dec 25		DEB		164.96	23,959.02
23 Dec 25		DEB		211.76	23,747.26

(Continued on next page)

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

LLOYDS

BUSINESS ACCOUNT

Sort Code 30-99-50
Account Number 54960560

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
24 Dec 25	[redacted]	BGC	112.50		23,859.76
24 Dec 25		DD		7,774.87	16,084.89
29 Dec 25		DD		2.95	16,081.94
29 Dec 25		DD		95.72	15,986.22
29 Dec 25		DD		146.16	15,840.06
29 Dec 25		FPI	124.72		15,964.78
30 Dec 25		FPI	58.00		16,022.78
30 Dec 25		PAY		33.60	15,989.18
31 Dec 25		BGC	15.00		16,004.18
31 Dec 25		FPI	226.00		16,230.18

Transaction types

BGC	Bank Giro Credit	**BP**	Bill Payments	**CHG**	Charge	**CHQ**	Cheque
COR	Correction	**CPT**	Cashpoint	**DD**	Direct Debit	**DEB**	Debit Card
DEP	Deposit	**FEE**	Fixed Service	**FPI**	Faster Payment In	**FPO**	Faster Payment Out
MPI	Mobile Payment In	**MPO**	Mobile Payment Out	**PAY**	Payment	**SO**	Standing Order
TFR	Transfer						

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Chard Town Council

Prepared by: Teresa Turnbull — Date: 06.01.26

Name and Role (Clerk/RFO etc)

Approved by: Cllr Dave Bulmer — Date: 07.01.26

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2025			
	Cash in Hand 01/04/2025			1,148,934.26
	ADD			
	Receipts 01/04/2025 - 31/12/2025			1,313,618.03
				2,462,552.29
	SUBTRACT			
	Payments 01/04/2025 - 31/12/2025			715,406.26
A	**Cash in Hand 31/12/2025** (per Cash Book)			**1,747,146.03**
	Cash in hand per Bank Statements			
	Lloyds Current A/c	30/11/2025	16,230.18	
	Lloyds Instant Deposit	31/12/2025	1,195,662.39	
	Petty Cash (To reconcile)	31/12/2025	223.64	
	Nationwide Instant Saver 9000	30/03/2025	370,256.64	
	Nationwide Instant Saver 90010	31/03/2025	164,773.18	
				1,747,146.03
	Less unpresented payments			
				1,747,146.03
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**1,747,146.03**
	A = B Checks out OK			

Created by Scribe

LLOYDS BANK

Commercial Instant Access Account Statement

Printed: 06 January 2026

Chard Town Council
The Guildhall
Fore Street
Chard
Somerset
TA20 1PP

Sort code 30-99-50
BIC: LOYDGB21287

Account number 64985068
IBAN: GB07 LOYD 3099 5064 9850 68

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday 8am to 6pm, Saturday 9am to 2pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
22 Dec 25	[redacted]	TFR		10000.00	1195662.39
18 Dec 25		TFR		30000.00	1205662.39
15 Dec 25		TFR		19000.00	1235662.39
09 Dec 25			1069.05		1254662.39

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

Voucher No	Description	Supplier	Invoice Date	Net	VAT	Total
661	Vehicle maintenance	Bartlett Park Garage	25.11.2025	£1,091.25	£218.25	£1,309.50
658	Youth Centre -Refurbishment	R.A.Fathing	11.12.2025	£1,006.92	£0.00	£1,006.92
655	Young Peoples Centre - Refurbishment	D&G Builders	11.12.2025	£4,075.00	£0.00	£4,075.00
654	Youth Centre -Refurbishment	Darren Parsons	04.12.2025	£620.00	£0.00	£620.00
652	Payroll -Salaries	Chard Town Council	19.12.2025	£29,795.63	£0.00	£29,795.63
647	Guildhall Electricity	WME	20.11.2025	£1,443.34	£288.67	£1,732.01
642	Guildhall cleaning-November	Magic Cleans Ltd	08.12.2025	£990.00	£0.00	£990.00
640	Guildhall Gas	WME	18.11.2025	£702.64	£35.13	£737.77
637	PAYE & NI Payment	HMRC	28.11.2025	£10,538.10	£0.00	£10,538.10
636	Pension Payment	Somerset Council Pension Fund	28.11.2025	£8,327.24	£0.00	£8,327.24
633	Youth Centre -Refurbishment	Gale Plastic Products Ltd	08.12.2025	£1,218.00	£243.60	£1,461.60
624	Young Peoples Centre - Refurbishment	D&G Builders	11.12.2025	£2,000.00	£0.00	£2,000.00
623	Youth Centre -Refurbishment	Darren Parsons	04.12.2025	£1,000.00	£0.00	£1,000.00
618	IT-Bitedefender/Mocrosoft 365/Hornet protection	AF-IT	30.11.2025	£489.70	£97.94	£587.64
616	Youth provisions	The Hive Young Peoples Centre	26.11.2025	£11,111.00	£0.00	£11,111.00
615	Fire extinguisher service	Fire Service & Supplies	24.11.2025	£1,148.24	£229.65	£1,377.89
609	Christmas lighting	The Festive Lighting Company	25.11.2025	£420.33	£84.07	£504.40
599	Payroll -Salaries	Chard Town Council	28.11.2025	£28,153.96	£0.00	£28,153.96
590	Kind Directory	Zonkey Solutions Ltd	17.11.2025	£595.00	£119.00	£714.00
588	Play equipment	GB Sports & Leisure UK Ltd	12.11.2025	£760.00	£152.00	£912.00
583	Christmas lighting	King Electrical Contracting Ltd	11.11.2025	£4,440.00	£888.00	£5,328.00
581	Guildhall cleaning-October	Magic Cleans Ltd	11.11.2025	£960.00	£0.00	£960.00
575	Christmas lighting	BLACHERE	27.11.2025	£9,184.00	£1,836.80	£11,020.80
555	IT-Bitedefender/Mocrosoft 365/Hornet protection	AF-IT	31.10.2025	£489.70	£97.94	£587.64
553	Skip hire	Biffa Waste Management	31.10.2025	£1,876.84	£375.37	£2,252.21
551	Christmas lighting	The Festive Lighting Company	04.11.2025	£420.00	£84.00	£504.00
550	HR & Governance support	Council HR and Governance Support	03.11.2025	£1,500.00	£300.00	£1,800.00
538	PAYE & NI Payment	HMRC	28.10.2025	£10,979.72	£0.00	£10,979.72
537	Pension Payment	Somerset Council Pension Fund	28.10.2025	£8,137.19	£0.00	£8,137.19
536	Guildhall Electricity	WME	17.10.2025	£923.46	£184.69	£1,108.15
532	Council Hive Support Service	Breakthrough Communications	10.11.2025	£1,997.00	£399.40	£2,396.40
530	Young Peoples Centre - Refurbishment	The Graphics Factory	22.10.2025	£423.90	£84.78	£508.68
528	Kind Directory	Zonkey Solutions Ltd	10.11.2025	£457.50	£91.50	£549.00
526	Guildhall cleaning-September	Magic Cleans Ltd	11.10.2025	£1,080.00	£0.00	£1,080.00
523	Fire Risk Assessment	The Hive Young Peoples Centre	10.11.2025	£472.00	£94.40	£566.40
521	Bath Street toilets -Cleaning	Danfo (UK) Ltd	10.11.2025	£1,234.72	£246.94	£1,481.66
520	Christmas lighting	Chard Town Team	28.10.2025	£481.25	£96.25	£577.50
519	Christmas lighting	Chard Town Team	10.11.2025	£689.42	£137.88	£827.30
516	Christmas lighting	The Festive Lighting Company	28.10.2025	£3,139.50	£627.90	£3,767.40
515	Christmas lighting	The Festive Lighting Company	28.10.2025	£840.00	£168.00	£1,008.00
501	Payroll -Salaries	Chard Town Council	28.10.2025	£29,200.75	£0.00	£29,200.75
497	Youth Centre -Refurbishment	JKS Flooring Ltd	14.10.2025	£4,112.27	£822.45	£4,934.72
491	Core Grant	Chard Town Team	10.10.2025	£1,000.00	£0.00	£1,000.00
490	Core Grant	Carnival Committee	10.10.2025	£1,000.00	£0.00	£1,000.00
489	Community Grant	Chard Museum	10.10.2025	£1,000.00	£0.00	£1,000.00
488	Community Grant	Blackdown Acapella	10.10.2025	£660.00	£0.00	£660.00
480	Legal & Professional fees	EVERYS	27.08.2025	£500.00	£100.00	£600.00
470	Guildhall Electricity	WME	18.09.2025	£836.15	£167.23	£1,003.38
464	PAYE & NI Payment	HMRC	28.09.2025	£9,985.45	£0.00	£9,985.45
463	Pension Payment	Somerset Council Pension Fund	28.09.2025	£8,229.76	£0.00	£8,229.76
459	Bath Street toilets -Cleaning	Danfo (UK) Ltd	30.09.2025	£1,234.72	£246.94	£1,481.66
458	Transcription services	Dictate2us	01.10.2025	£687.94	£137.59	£825.53
457	IT-Bitedefender/Mocrosoft 365/Hornet protection	AF-IT	30.09.2025	£590.80	£118.16	£708.96
456	IT-Issue resolution	AF-IT	30.09.2025	£536.25	£107.25	£643.50
447	External Auditor -Limited assurance review of Annual Governance & Accountability Return	PKF Littlejohn LLP	26.09.2025	£2,100.00	£420.00	£2,520.00
444	Guildhall Rates	Somerset Council	03.10.2025	£3,867.00	£0.00	£3,867.00
443	Cemetery Rates	Somerset Council	03.10.2025	£1,971.00	£0.00	£1,971.00
442	Store Rates	Somerset Council	03.10.2025	£874.00	£0.00	£874.00
440	Kind Directory	Zonkey Solutions Ltd	15.09.2025	£457.50	£91.50	£549.00
437	Allotment lease payment	Sully Family Discretionary Trust c/o	19.09.2025	£1,500.00	£0.00	£1,500.00