CHARD TOWN COUNCIL

The Guildhall, Fore Street, Chard, Somerset TA20 1PP
01460 239567 www.chard.gov.uk
Mayor: Cllr Jason Baker Town Clerk: Paul Russell

HR & PERSONNEL COMMITTEE

Minutes of the Human Resources & Personnel Committee meeting held on Monday 7th March 2022 commencing at 4:00pm in the Mayor's Parlour, The Guildhall, Fore Street, Chard TA20 1PP.

Present: Cllr O'Brien (Chair), Cllr Baker and Cllr Carnell.

Also Present: Paul Russell, Town Clerk.

Public Participation Time
There were no members of the public present. No matters were raised.

2021/22 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Cllr Morrison (work), Cllr Orchard (personal) and Cllr Wootton (work).

2021/23 DECLARATIONS OF INTEREST
The following Declaration of Interest was made
- Cllr Baker (personal): Agenda items 28(a) and (b)

2021/24 TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC
Proposed: Cllr Baker Seconded: Cllr Morrison
Unanimous

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

2021/25 COMMITTEE MEETING MINUTES
Proposed: Cllr O'Brien Seconded: Cllr Baker
Unanimous

RESOLVED that the minutes of the Personnel & Human Resources Committee meeting held on Monday 8th November 2021 be agreed and signed as a correct record.

2021/26 TOWN CLERK'S REPORT

Committee was informed that the annual pay increase for Local Government workers for 2021/22 had finally been agreed.

Local Government Services Pay Agreement

Committee **RECOMMENDED** that Council adopted and implemented the agreed rates of pay increases applicable from 1st April 2021. From Scale 1 to 43 the increase was 1.75% and from Scale 44 upwards the increase was 1.5%.

2021/27 DATE OF NEXT MEETING

Committee noted that the next HR & Personnel Committee meeting would be held on Monday 4th July 2022 commencing at 4:00pm.

2021/28 CONFIDENTIAL MATTERS

As certain items to be discussed included the consideration of exempt information it was **RESOLVED** under Item 2021/10 that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they would involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

(a) **Briefing Paper –** Committee noted the Briefing Paper provided regarding the loss of the Street Cleaning contract from South Somerset District Council.

Street Cleaning Contract

Committee **RECOMMENDED** that Full Council noted the Briefing Paper.

(b) **Staff Report –** Committee received the staff report presented and considered the recommendations.

Following consideration, Committee agreed to place all the **RECOMMENDATIONS** as outlined in the report, and, subject to the agreed amendments, request Full Council to consider the adoption of them.

(c) **Town Clerk's Appraisal –** Committee noted the update provided following the appraisal of the Town Clerk.

(i) **RECOMMENDED** that the appraisal of the Town Clerk be noted and that the next appraisal be undertaken in September 2022 on a date to be confirmed.

There being no other business the Chair thanked Members for their attendance and closed the meeting at 17:33pm.

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CHAIR: **DATE:**